Summary of Status of Laptop Leasing Initiative

1. Why laptops?
   - The only way to support interactive, hands-on computer instruction at large scale
   - The only way to “level the playing field” for access to technology
   - To remain competitive with other schools and programs
   - Convenience

2. Administrative Approach
   - Include under the auspices of Charges for Technology (CFT)
   - Implement on a college by college basis
   - Students will have to approve, in each college, after a CFT “process” including a position paper, open for a, surveys, formal vote of the student body, approval of the CFT college committee
   - Cost will be included in the financial aid package
   - A contract between the University (College) and each student will have to executed
   - Will use the University’s standard student billing systems, including insurance against bad debt for which there is a nominal “tax”

3. Leasing parameters
   - Reasons for leasing
     a. Puts much of burden of support on the vendor (necessary due to lack of staffing)
     b. Vendor will insure against breakage and theft
     c. Vendor will replace/upgrade every two years
     d. Direct student ownership would not allow use of University software licenses
   - Per-student cost – an additional about $600 per semester (total CFT would be $700 per semester)
   - Total additional cost in College of Business (at 900 students) = $1.08 million per year (existing CFT budget is $2.4 million per year)

4. CFT process
   - Student approval required after development and wide circulation of a proposal
   - ITEC approval by March 2001
5. RFP
   a. Why an RFP?
      i. Puts much of burden of support on the vendor (necessary due to lack of staffing)
      ii. To ensure a viable purchasing process
      iii. To obtain good prices
      iv. To achieve consistency in hardware/software
   b. Implementation contingent upon CFT approvals and satisfactory solution to TABOR issues
   c. 4-year term, each year contingent upon satisfactory solution for hardware for the next year, and satisfactory performance; possibly 2 additional 2-year terms
   d. Customizable on a college by college basis
   e. Guarantee volume from COB
   f. Will include contract in the RFP, to which the vendor must agree (prevent possible lengthy delays subsequent to award wrangling over legal issues)
   g. Students will keep their computers during summers, breaks, etc.
   h. A provision for buy-out will be included

6. Physical infrastructure issues
   a. Need additional networked classrooms
   b. Need additional network jacks everywhere
   c. Need to deploy wireless networks everywhere

7. TABOR
   a. Make the entire CFT activity an enterprise?

8. Financial Aid Issues (meeting w/ Student Financial Services Aug 18, 2000)
   a. Census date for financial aid is March, this program would not be approved by the SBA until June
   b. Desire for “one size fits all” program, especially in implementation of CFT scholarships

   a. A very tough RFP to write (e.g. how to evaluate vague promises to upgrade?)
10. Other issues

- Need to start early to maintain Linda Meserve’s involvement
- Need to support centrally with DHCP, wireless, security
- Need to consider centrally supporting with maintenance
- Effect upon enrollment (increase in number and quality of applicants noticed elsewhere)
- How to handle double majors
- How to extend the program to faculty and staff