

Date: April 25, 2011  
To: Classroom Review Board  
From: Rusty Scott  
Re: Minutes of April 25, 2011

Members present: Shaun Beaty, Tamla Blunt, Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Brian Chase, Julia Murphy, Al Powell, Rusty Scott, C.W. Miller, and Pete Winterscheidt.

Members absent: C.W. Miller and Doug Satterfield

Guests: Skip Ackler, Registrar's Office

1. Approval of minutes

The minutes of March 28, 2011 were approved unanimously.

2. iClicker update – R. Scott

CSU will not actively pursue the adoption of the new generation of iClicker, however faculty members who are interested in exploring the new technology have been invited to participate in a pilot. The new iClickers will not be available until July 1. Classroom Support Services will install the necessary hardware (base stations) to support early adopters. The formal contract is proceeding.

3. New lecture hall proposal – T. Blunt/B. Chase

T. Blunt reintroduced discussion about the November 5, 2010, meeting topic of building a 400-seat lecture hall/theatre. Consideration is now being given to constructing two 273-seat lecture hall/theatre rooms in a new building that could be used as two separate rooms or one large hall. Locations being considered are the west side of the Library and the northwest corner of the Hartshorn Health Center.

4. Room utilization study update – P. Burns

P. Burns presented an update to the room utilization study. The study compared data from the fall of 2007 and the fall 2010. Burns suggested that J. Murphy look at the scheduling waitlist to determine what unmet needs exist.

Additional Items

Request for new DFP designation – R. Scott

R. Scott received a request from Patrick Fitzhorn, Mechanical Engineering, for approval to combine Engineering B1 and B3 to increase the seating to 60 seats. He asked that the new room remain GA, but that it also receive DFP designation for Mechanical Engineering. There is currently UFFAB funding consideration for expansion of the MIL. T. Blunt and B. Chase will look into the funding information and bring it back to the committee. No recommendation on the request for DFP consideration was made at this time.

Lecture capture update – A. Powell

The Classroom Technology Strategy Committee proposed that 3 levels of capability for GA rooms be considered; A 'standard' room that would include wireless mic, audiomixer, and telephone to allow for

phone bridges in each room, a second level would include screen capture capability and the third level would include a camera for video capture.

J. Murphy discussed the increasing need for distance education equipped rooms and proposed that a small room with approximately 25-seats be identified. DCE and Classroom Support Services and Classroom Scheduling will work together to identify possible locations.

**Next meeting: TBD, Fall of 2011**