

ITEC Advisory Council Meeting
Friday, February 18, 2011; 1-4 PM
202 Weber Building
<http://iac.colostate.edu>

Attendees: Don Albrecht (ACNS), Scott Baily (ACNS), Joy Bauder (Extension), Mike Brake (CASA), Bryan Carney (Advancement), Dave Carpenter (CAHS), Larry Cobb (CVMBS), James Cox (CNS), Bob Engmark (IS), Troy Fluharty (BFS), Jordan Fritts (DCE), Leslie Hilbert (DER), Allison Horn (Internal Auditing), Laura Jensen (IR), CJ Keist (COE), Neal Lujan (DSA), Brett Marshbanks (CLA), Robin McGee (WCNR), Dawn Paschal (Libraries), Ed Peyronnin (CAS), John Schroth (COB), Rusty Scott (ACNS), Chris Seng (Enrollment/Access), Ron Splittgerber (Research Services), Stephanie Wolvington (Internal Auditing)

1. Introductions
2. Approval of minutes from Dec. 17, 2010 meeting, see <http://iac.colostate.edu>
 - a. Approved unanimously.
3. Additions or modifications to this agenda – none.
4. Central administrative systems updates
 - a. Kualii Financial System – Fluharty
 - i. KFS going into ‘code freeze’ in anticipation of upgrading to version 4 which is planned for August. Version 4 is required to support of Kualii Coeus (in August). Anticipating travel module for KFS around first quarter of 2012.
 - b. Kualii Coeus – Splittgerber
 - i. Currently focusing on 1) supporting legacy system, 2) collaborating with 9 other institutions to develop Coeus modules and 3) planning implementation for KC at CSU.
 - ii. Go live target date for Award module is August 15, 2011. Go live target date for Proposal module is Oct. 31, 2011 after which new proposals can be submitted to NIH and NSF without the need to re-key information in Adobe forms or FastLane.
 - iii. Other modules in development include Negotiations, IRB (Institutional Review Board supporting protocols for human participants), protocols for research animals, Conflict of Interest, BioSafety, Radiation Safety and an invoice system for research projects.
 - c. ARIES update – Seng
 - i. ODS – upgrade planned for June to include a full reload (potential downtime). Potential change to fee status view to allow for non-students to pay select fees such as Transfort.
 - ii. Department is learning about implementation of new tuition rules in Banner which will affect Curriculum Office, RO, BFS.
 - iii. Degree Audit reporting system- upgrade coming and will include online option for exceptions.
 - d. HR Privacy Changes for ODS – Seng

- i. For employees only, race, ethnicity, gender will not be pulled into Banner. DOB will continue to be populated in Banner but will not be exposed in ARIESweb.
 - e. BDMS Pilot & Parent Portal Status – Engmark
 - i. Three implementations in progress
 1. Graduate School (Program of Study workflow); Go-live target, Summer 2011.
 2. Office of International Programs (Document storage & cataloging application); Go-live target, Summer 2011.
 3. Information Systems (Access request process); ODS request workflow is in production, web form being developed.
 - ii. Discussion with Housing for possible implementation in Fall, 2011.
 - iii. Parent web – Early prototype development has begun that would allow students to give parents, guardians (or whomever they chose) access to students bills, grades, transcripts and possibly other information.
 - f. “Last Date of Attendance” for Grade Collection in Banner – Seng
 - i. Beginning spring semester 2011, it will be required that instructors provide the last date of attendance for any students receiving a grade of ‘U’ or ‘F’ in support of federal financial aid regulations.
 - g. IR updates – Jensen
 - i. Graduate distance education and faculty retention databases are in development. Transfer retention report to be published March 1.
 - ii. The process of splitting the XYZ modeling support between IR and the Budget Office is now complete. Enrollment forecasting support for VPEA will be ongoing through the summer.
- 5. ACNS update – Baily
 - a. Baily provided a summary of the cooling and subsequent power issues at the main data center on February 16th. The most significant service outage was one (of two) DNS servers was unavailable for a couple of hours; make sure systems are configured to specify both Rush and Hasty as DNS servers. ACNS will create a load balanced service (DNS.ColoState.EDU) in the near future.
- 6. CITAC report – Peyronnin
 - a. Discussions continue regarding the consolidation effort, ongoing collaborations between Colleges, unified print system (Papercut), higher levels of coordination between campus help desks. The UCFT meeting scheduled for April. Ritschard presented this week MOU for kiosk management.
- 7. Communications Infrastructure Committee report – Baily
 - a. The initial 9 buildings for infrastructure upgrades have been identified, and should be completed during the Spring 2011 semester. Reserving some funds for research connectivity upgrades (10 Gbps); solicitations for upgrades were sent out earlier in February.
- 8. Information items
 - a. Cell phone RFP – Baily

- i. The Sprint contract will expire June 30, 2011. An RFP for an Official University Mobile Communications Service Provider is in the early stages, in an attempt to develop additional strategic partnerships. Discussion regarding the merits of a stipend program over the current model for providing cellular services ensued.
 - b. Octel Voicemail Replacement Project – Baily
 - i. The Octel voicemail service will be end of life and end of support in July. Octel voicemail services will be migrated to Exchange this spring. Users with Central Exchange accounts will simply have unified communications enabled on their account. Others will have a voicemail-only Exchange account created. The cost will remain at \$3/month.
 - c. LMS update – Scott
 - i. Central support staff and RamCT Coordinators continue to explore the Blackboard Learn platform. The planned transition timeline includes a formal pilot project during the spring semester of 2012 to prepare for full production during the summer. Exploration of the possibility of hosting the new system with Blackboard (outsourcing) continues as well as possible shared services and contract with CSU-Pueblo.
- 9. Campus printing services using Papercut – Albrecht
 - a. Current printing contract expires in June. The opportunity exists coordinate across campus, including the use of Ramcash card. Papercut is widely used on campus and the license was recently upgraded to a site license. A small group is currently exploring centralization service and integration between Nuvision and Papercut which includes a pilot project this summer to include Housing and Dining Services.
- 10. Digital Repository – Paschal
 - a. Since 2007, over 20K objects have been put into the DR. NSF now requires long-term data management plan. MRI proposal will be collaborative effort between CSU, Mines, UW. See the attachment for an overview and more information regarding the digital repository.
- 11. Request to change preferred last name on central email address – Baily, Carpenter
 - a. After moving to Central Exchange, a few faculty/staff in CAHS expressed the desire to modify the first.last address used when sending email to reflect their widely recognized last name, as opposed to their current legal last name. While this is a legitimate request, it would require a significant amount of effort to implement. CSU's Identity and Access Management (IAM) system, eID, regards the HR database as the source of record for employee information. Ultimately, implementing this capability involves modifying a complex and relatively fragile system, with impacts to HR, IS, and ACNS. After some discussion about the scope and severity of this situation, Burns asked Engmark to research possible changes to the HR system, with an analysis of impact to the eID system, and report back at the next meeting.
- 12. Internal scanning for printers and other devices – Baily
 - a. Professional Document Solutions, Inc (PDS) expressed interest in scanning campus local area networks as a means of identifying printers on campus, their print volume, etc. do

they could provide an analysis of how RamCopy could assist the campus in lowering their printing costs. Peyronnin noted that other vendors have expressed similar interest. After discussion, the unanimous consent was that network scanning for this purpose should not be allowed on campus. IAC members did concede to completing a simple survey if, for example, such a survey was coordinated and requested by an RFP committee.

13. IT Efficiencies & Consolidation project – Burns

- a. The Consolidation Study Committee continues to meet to develop a framework for discussion related to possible areas of consolidation of IT services on campus. Attached is the formal charge from the Provost. Report is due to the Provost by March 15, 2011.

14. Adjourn – 2:30pm