

**ITEC Advisory Council (IAC) Meeting Minutes**  
**Tuesday, October 10, 2006**  
**2:00 to 4:00 PM**  
**Weber Building, Room 202**  
<http://iac.colostate.edu>

1. Introductions
2. No additions or changes to this agenda.
3. IT security – Pat Burns, Ed Ruotsinoja and Rich Tusa
  - a. An audit finding regarding our password reset policy was discussed. The group agreed that we should establish a mandatory password reset policy. The group referred the period for mandatory resets to a future campus meeting of subnet managers.
  - b. Laptop encryption – The requirement to encrypt sensitive information on portable devices was reviewed. It was noted that the State has a bid out for laptop encryption software.
  - c. It was noted that this group will have a future meeting dedicated to our response to HB 06-1157 as soon as that response is developed, probably late in FY 07.
4. SSN purge status – Scott Baily reviewed the status of the SSN purge. Burns was asked to clarify with Tony Frank the requirement to complete SSN attestation forms, and he agreed to do so.
5. Central email
  - a. Rusty Scott reviewed inbound and outbound email “choke” points for central email, and indicated that ACNS would bring this item back to the IAC with proposals for some solutions.
  - b. Rusty Scott reviewed the status of the central Exchange implementation including training available from CTSS.
6. Networking update – Scott Baily
  - a. Scott Baily reviewed the status of the keyless access project, including the impending pilot projects, and that the access policy would be the responsibility of the Key Desk at Facilities Management. He also reported that CSUPD was reviewing its policies on the emergency designation on ID cards, and that CSUPD wished to significantly reduce the number of people with this designation on their cards. Rather, this designation would be given to managers who would then work with CSUPD to permit access to their departmental personnel on a need basis.
  - b. Scott Baily reported that progress had been made on the wireless expansion project, and that it was expected to be substantially completed by the end of the semester.
  - c. Scott Baily reported that connectivity to National Lambda Rail was imminent.
7. Melody Brake reported on the status of the Blackboard CE6 upgrade project. The system was up and being configured. In alpha test was planned for this semester, and a beta test for next semester.
8. Mobile communications program status – Burns reported that the contract for the Sprint tower on Durward was in the process of being completed, and that installation was expected within the next 90 days.
9. Andre Smith reported on the status of the classroom technology upgrades. It is difficult to gain access to the GA classrooms during the semester, slowing progress there. The configurations for the upgrade of the departmental classrooms was in process.
10. Mark Ritschard reported that the Kiosk project was essentially complete, that use was very heavy, and that the students were pleased with the project.

11. Sally Hibbitt informed the group of the planning for the PDI in January 2007, and urged the IAC members and their colleagues to attend.