

Date: February 3, 2016
TO: Classroom Review Board
From: Rusty Scott, Julia Murphy
RE: Minutes of January 27, 2016

Members Present: Anton Betten, Jack Brouillette, Kristi Buffington, Dave Carpenter, Jake Loughridge, CW Miller, Julia Murphy, Al Powell, Rusty Scott

Members Absent: Pat Burns, Gwen Gorzelsky, Steve Hultin, Clayton King, Mike Palmquist

Guests Present: Luke Yeager (Delegate for Clayton King)

1. Approval of Minutes

The minutes from December 2, 2015 were unanimously approved.

2. Updates from December meeting – K. Buffington

a. Johnson Hall 222

Mobile tables (with whiteboard tops) and chairs have been installed. Julia sent a request for early feedback to the instructors scheduled in the room. Input has been largely positive and included requests for additional whiteboards along the sides and back of the room. Facilities will order 5 rolling (glass) whiteboards with remaining UFFAB funds.

b. BSB 105

Rusty met with Herman Miller to confirm our need to remove the tall tables, the small round tables and the ottomans, replacing them with rectangle tables as a matter of consistency. HM will provide a quote, funds have not yet been identified. Discussions continue regarding the 3D technology (relocation, replacement).

c. Aggie North

Furniture has been ordered for the eight GA rooms per the plans and discussion from the September CRB meeting. All furniture will be mobile; the larger rooms with tables and chairs, the smaller rooms with rolling tab arm chairs along with rolling whiteboards. The classrooms will be available for the spring 2017 semester .

d. Biology

One GA room will be available with a capacity of 110 seats, and will be equipped with rolling tables, chairs and whiteboards, and monitors on the walls.

e. Stadium

Facilities staff will create layouts for all the GA rooms and will be discussed at a future CRB meeting. Discussions continue regarding which classes will be scheduled in the stadium classrooms.

f. UFFAB Proposal - Increasing Number of Flipped Rooms

Julia, Kristi and Rusty gathered data related to all of the existing GA classrooms to identify possible rooms that could accommodate a change to mobile furniture. Three

classrooms emerged as good candidates; Education 11, Education 13, and Shepardson 102 and have seating capacities ranging from 30-42. A UFFAB proposal for \$49k has been submitted, with a proposed budget split of UFFAB 50%, CRB and Central Administration 50%. Anton will present to the UFFAB on March 31.

3. Potential Renovation of Education Building – D. Carpenter
The College of Health and Human Sciences is in the early stages of a developing a program plan that would include potential changes to the Education building. Depending on the scope, the project could range from \$13-\$35 million and would impact the GA space in the building. The timeframe for the project is a minimum of 3 years out, and was brought to the CRB as topic for future discussion when the CHHS plan begins to take shape.
4. Smart Technologies Licensing – A. Powell
Smart Technologies devices (smartboards and symposiums) have changed their licensing model from a product purchase plan to an annual licensing plan. AI is working with Smart to get an accurate accounting of CSU's licensing and will report back to the CRB a proposed licensing plan which may include a budget request from the CRB.
5. New WCNR construction – K. Buffington
WCNR is in the final design phase of a new (south end) addition to the Natural Resources Building that would include either two or three GA classrooms. Facilities has asked for input from the CRB about how the space should be configured. The spaces will be flat, accommodating flexible/mobile furniture. The board recommends configuring the space as two rooms, providing a capacity of approximately 70 each which addresses a current size gap in the GA classroom pool.
6. Other – A. Powell
 - a. Eddy 110
Brian Gillispie, College of Liberal Arts, contacted AI about installing a projector in Eddy 110 (using CLA funds), a 10 seat capacity room. AI recommended a flat panel instead, due to heat produced by a projector. A formal proposal to come at a future meeting. Target date is the fall semester of 2016.
 - b. BSB 107
The teleconferencing system in the room has not been used in years, and Classroom Support is planning to remove it, freeing up equipment (cameras, monitors) to be repurposed. Julia will verify that she's not received any requests for the service prior to removal.

Next meeting: February 10, 2016, 3:30-4:30 p.m., Lory Student Center 380