

Date: March 2, 2012
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of March 1, 2012

Members present: Tamla Blunt, Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, C.W. Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott, Dan Turk, and Pete Winterscheidt
Members absent: Shaun Beaty and Steve Hultin

1. Approval of minutes

The minutes from February 9, 2012 were unanimously approved.

2. DFP request for Engineering II

R. Scott discussed the DFP request for GA classrooms planned for Engineering II. The department has tabled the request pending discussions with DCE regarding the possibility of distance education equipment proposed for rooms 229 and 231 and whether the DFP request will ultimately be necessary.

3. Request for restricted scheduling of MRB

R. Scott, K. Buffington, and J. Murphy responded to Dr. P. Ho, Biochemistry and Molecular Biology, and Dr. J. Nickoloff, Environmental and Radiological Health Sciences regarding their request for restricted scheduling in MRB. Dr. Ho cited additional concerns and requested that some concessions be made. P. Burns will contact CSUPD to better understand the scope of theft and vandalism mentioned in Dr. Ho's messages. K. Buffington will verify the lock/unlock scheduling of MRB. Scott and P. Burns will draft a response to his concerns and requests, consult with Provost Miranda, and then contact Dr. Ho.

4. INTO update – moved to April 5th meeting.

5. Classroom Strategies document – moved to April 5th meeting.

6. CRB budget update for FY12 – moved to April 5th meeting.

7. LSC pressures on GA space

J. Murphy will work with the LSC staff to coordinate scheduling events that will be displaced by the remodel of LSC. All rooms on campus are being considered as alternative locations for events throughout this process.

8. Student Organizations use of classrooms.

It has been recognized by faculty and through feedback from Classroom Scheduling that configurations in GA classrooms are being changed in the evenings as a result of student organization use. Lighting settings, computer connections, chairs being rearranged, spilled beverages, food left in the rooms, and excessive trash are examples. These issues take considerable time to address and sometimes result in delayed starting times for classes. Representatives from student organizations are required to sign a form outlining rules for use of the rooms however, these are rarely enforced. In order to more strictly enforce the guidelines, a number of issues would need to be resolved. Specifically, determining which department would 'own' this responsibility, quantifying the level of damage and determining which organization caused the damage.

T. Blunt reported that a member of UFFAB had volunteered to write an article for the Collegian related to responsible usage of classrooms. She will follow up with the student and the UFFAB.

Next meeting: April 5, 2012, 8:00 – 9:00 a.m., Lory Student Center 211E