Date: March 13, 2015
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of March 11, 2015

Members present: Anton Betten, Jack Brouillette, Pat Burns, Dave Carpenter, Debi Colbert, Taylor Farley, C.W. Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott

Members absent: Kristi Buffington, Stephanie Clemons, Ashley Cypress, Steve Hultin, Mike Palmquist
Guests present: Melissa Shrader, delegate for Kristi Buffington

1. Approval of Minutes
   The minutes from February 11, 2015 were unanimously approved.

2. Echo360 platform and licensing – R. Scott
   Both the Echo platform and licensing models are changing. Specifically;
   - Delivery platform: Transitioning to a cloud-only solution based on their Active Learning Platform (ALP) that enables students and instructors to interact with digital content and includes analytics to assess how the students are using content.
   - Licensing: Moving from a venue-based model based on the number of in-class capture rooms configured to either an institution/College/department FTE based model or a registered user model. Both models represent substantial increases in cost for the institution. CSU paid $90K for licensing and the new models are projected to raise costs to $150K over the next three years. The current system will no longer be supported in the next 2-3 years.

   General consensus from students and instructors is that the capture is important, but the interactive tools & platform would likely lack adoption. **Action item: Pat and Rusty will discuss alternative licensing scenarios with Echo.**

3. Johnson Hall 222 – R. Scott, P. Burns, S. Clemons
   A proposal was presented to the UFFAB on March 5 describing two possible options for creating a flexible learning environment for a large venue, Johnson 222.   Option 1 (total cost $155K) would replace the existing furniture with the same table & chair configuration, but make them mobile. Option 2 includes a variety of seating and table options and has an estimated cost of $202K. Both configurations would support a capacity of 300 students. The proposal was for 50% of the project cost. If funded, the administration would be approached for the remaining half.

4. 3D projection system in BSB 105 – R. Scott
   Due to the complexities of scheduling, room availability, proximity on campus, and system requirements, the 3D projection system in BSB 105 will remain in its current location for the Fall 2015 semester. A small committee from CRB will continue to look for options for relocating the system. Potential buildings include Pathology, Visual Arts, and Anatomy Zoology. Concurrently, discovery into new glasses technology and using LEDs for display are ongoing.

5. Top Hat Response System – D. Colbert
   Top Hat Response System provides a platform for students and instructors to interact with digital content in the classroom setting. TILT and the College of Business will continue their discovery effort. Deb will keep the CRB appraised.

6. <u>EMS Outlook integration</u> – J. Murphy
   Questions remain about the ability of EMS to integrate with cloud-based Office 365 services.
   Action Item: Murphy will contact EMS regarding compatibility and also suggest we get test accounts for testing.

7. <u>Classroom Upgrades</u> – D. Satterfield
   Doug presented a summary of the UTFAB presentation (attached).

8. <u>DFP Update</u> – CW Miller, J. Brouillette, J. Murphy, R. Scott
   Recommendations from the group and further discussion include;
   - New guidelines should positively impact the Registrar's Office, improving their ability to effectively schedule classes.
   - Criteria for establishing first preference (FP) should be simplified.
   - The distinction between FP for departments, colleges, programs and access to classrooms based on the schedule roll process should be clear.
   - Proximity for students and faculty should be included in some way, as part of the scheduling process in some cases.
   - FP designation is temporary and can/should be rescinded if use falls outside of regular GA use policies.

   Action Item: J Brouillette, CW Miller, J Murphy, and R Scott will continue to discuss and next steps at the next board meeting.

<u>Next meeting</u> – April 8, 2015, 3:00-4:00 p.m., Lory Student Center 322