

Date: April 16, 2013
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of April 9, 2013

Members present: Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Stephanie Clemons, Debi Colbert, C.W. Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott, and Jon Sorkin

Members absent: Steve Hultin and Andrew Olson

1. Approval of Minutes

The minutes from March 12, 2013 were unanimously approved.

2. Additional Agenda Item

Dave Hoffman, VoIP project manager from Telecommunications reported on the deployment of VoIP phones in classrooms. Currently, the 'intercom' phones in the classrooms are capable only of dialing 911 or Classroom Support Services. The VoIP phones being installed in classrooms will be configured to also include a unique bridge number associated with each phone, allowing participation from remote sites. Doug Satterfield added that higher end VoIP phones will have the necessary inputs for connecting to the intercom system and microphones in classrooms. The first VoIP phone has been installed in Pathology 101.

3. Updates

- a. Classroom maintenance – 'adopt-a-building' – R. Scott
 - i. Pam Norris and Hermen Diaz have requested a meeting in early May to discuss further.
- b. Flipped classrooms – S. Clemons
 - i. CAAD meeting rescheduled for this coming Friday. Will report back at May 14, 2013, meeting.
- c. Room scheduling software status – J. Murphy
Discussions continue between CSU and Dean Evans to determine the technical and functional requirements. A follow-up call with a larger CSU group is scheduled for April 19.
- d. Engineering II GA rooms – J. Murphy/R. Scott
The new building will not be completed until well into the fall semester, resulting in substantial disruption for the new GA rooms in the building. Classroom Scheduling has already completed the schedule for the fall semester and as such, will not include these new rooms in the fall 2013 schedule. The rooms will be included in the Spring 2014 schedule. The CRB has not received a request from the College of Engineering for DFP designation for these rooms. R. Scott will follow up with Tom Siller.
- e. Student Orgs feedback regarding classroom use.
The student groups have not contacted the committee to continue the discussion.
- f. BYOD discovery effort
 - i. Echo360/Lecture Tools - Wednesday, April 24 – Weber 202
 1. 9am – Faculty demo #1
 2. 10am – Support staff – technical info/requirements

3. 11am – Faculty demo #2
 - ii. iClicker/WebClicker – Thursday, April 25 – Weber 202
 1. 1pm – Faculty demo #1
 2. 2pm – Support staff – technical info/requirements
 3. 3pm – Faculty demo #2
4. Therapy animal training in GA classrooms - J. Murphy
A request has been received from Dr. Ben Granger, School of Social Work, to hold training sessions for therapy dogs in a GA classroom. The Human Animal Bond in Colorado (HABiC) group has lost access to their primary teaching location due to a remodel project. Facilities staff have expressed concerns about setting a precedence for this. Additional concerns were discussed related to returning the classrooms to a more traditional format after the training classes. J. Murphy, R. Scott and D. Carpenter will work with Dr. Granger to more specifically identify the requirements (space, size, etc.) and will report back at May 14, 2013, meeting.
5. Next meeting – Tuesday, May 14, 2013, 1:00 pm to 2:00 p.m. – Lory Student Center, Room 205.