

Date: April 21, 2014
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of April 9, 2014

Members present: Jack Brouillette, Kristi Buffington, Dave Carpenter, Stephanie Clemons, Debi Colbert, C.W. Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott

Members absent: Steve Hultin, Pat Burns, Lance Li Puma, Andrew Olson

Guests present: Marianna Walsh, Registrar's Office

1. Approval of Minutes
 - a. The minutes from March 12, 2014 were unanimously approved.
2. Demonstration of Crestron AirMedia – D. Satterfield
 - a. Doug demonstrated a Crestron AirMedia device that allows users to display through a projector from mobile devices and laptops. CSS is exploring solutions that integrate with the currently supported wireless infrastructure rather than creating an isolated network which can cause confusion for the user and interference on the network. Efforts are being made to conduct a limited test in GA classrooms this coming fiscal year.
3. EMS Update – J. Murphy/M. Walsh/R. Scott
 - a. EMS demo – Julia/Marianna
The public facing portion of EMS known as Virtual EMS is now available at: schedule.colostate.edu, authenticated using eID credentials. Departmental schedulers can now schedule their departmental rooms for Fall 2014. Faculty and staff can make requests to reserve general assignment classrooms. Registrar's Office will review reservation requests, confirm and send email confirmation to the requestor. Training efforts going forward will include open sessions, PDI and online video clips.
 - b. Facilities/Risk Assessment/EHS update – Julia, Rusty and Jason Huitt met with CSU's EMS account representative and the departments exploring the use of the system including Facilities and Risk Management. Economies can be realized as the platform is available with no additional infrastructure or licensing costs. Training and developing workflow processes will require substantial resources. The interested departments will continue to assess and attempt to identify the appropriate resources.
4. Flipped initiative update – R.Scott/K. Buffington
 - a. Engineering E204 – Remodel and flexible furniture funded by UFFAB. Furniture quotes are coming and can potentially be used for E205 as well.
 - b. Engineering E205 – flexible furniture funded by CNS; no remodel planned due to lack of funds.
 - c. BSB 105 – No remodeling scheduled as it is a relatively new building. Flexible furniture funded by CRB, mobile displays funded by UTFAB.
 - d. Herman Miller on site for educational engagement on May 1 and 2 to assess targeted rooms and hold visioning sessions for faculty and members of TILT and the CoTL.
5. Engineering room E202 proposal – R. Scott
 - a. The Physics department has requested that Engineering E202 be removed from the general assignment pool and be converted to an undergraduate physics lab (see attached). DFP designation is not sufficient as substantive physical changes to the room

would be required. With similar requests, the CRB and Space Committee request similar sized space be provided out of departmental space in order to retain capacity in the GA pool. Kristi suggested that Weber 223 or Clark C68 might be viable candidates. The board will request additional information from the Physics department and continue the conversation at the next CRB meeting.

6. Unizin introduction – S.Clemons/R.Scott
 - a. CSU is in the process of joining a consortium of large institutions focused on developing the next generation learning ecosystem. The components consist of the delivery platform (for us today Blackboard – RamCT), a content repository to house digital content for potential sharing and learning analytics. Working groups have been created to address the content repository and analytics. Canvas from Instructure has been chosen as the delivery platform.
7. DFP update – J. Murphy – moved to next meeting.
8. HM Research project – S. Clemons
 - a. Stephanie has sent information Michael Kelly (HM) and is waiting for his response.
9. Training for use of flipped rooms – S. Clemons
Sean Beaty, TILT, will act as the primary point of contact for training faculty in the use of flipped classrooms. Areas of focus include changing teaching styles and culture and creating quantitative measures of engagement.
10. **Next meeting – May 14, 2014, 3:00-4:00 p.m., 305 Computer Science Bldg (ISTeC Conference Room).**