

Date: October 13, 2014
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of September 24, 2014

Members present: Anton Betten, Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Stephanie Clemons, Debi Colbert, Taylor Farley, C.W. Miller, Julia Murphy, Doug Satterfield, Rusty Scott

Members absent: Ashely Cypress, Steve Hultin, Al Powell

Guests present: Sam Lafley, UFFAB, Delegate for Ashley Cypress
Marianne Bauer, OnLinePlus, Delegate for Al Powell

1. Approval of Minutes

The minutes from May 14, 2014 were unanimously approved.

2. Eddy update – J. Murphy, K. Buffington, D. Satterfield

Initial plans to remodel half of the Eddy building at a time were changed early on as it was determined the work would be too disruptive for those inhabiting the building. The decision to take the entire building off-line for the academic year was made, creating the need to relocate 189 course sections using remaining GA space and departmental rooms. Additional capacity was identified largely by the College of Liberal Arts in Guggenheim, the UCA, the Art Building, and the Military Annex. Three INTO classrooms were also returned back to University.

Classroom Support Services updated a number of rooms to make them technologically as close to GA standard as possible. CSS is providing tier I coverage for an additional 25 classrooms through this process.

The Registrar's Office needs to relocate 27 course sections for the spring 2015 semester— registration begins October 27.

The Eddy building availability is now projected as March/April 2015, however the Registrar's office is not planning on scheduling courses in the building for summer as construction will likely be taking place through the summer.

3. EMS Update – J. Murphy

The Event Management Software is in full production for both GA and departmental classrooms. The Registrar's Office staff continues to work with departmental scheduling staff to ensure data integrity and provide training. Outlook integration is not currently enabled as there are cost and implementation issues to consider. R. Scott will initiate conversation with ACNS staff.

4. Classroom Updates – R. Scott

a. Engineering E204/E205 – R. Scott, A. Betten

Funded by a combination of UFFAB, the College of Natural Sciences and CRB, E204 is currently designated department first preference for Math and E205 is designated college first preference for the College of Natural Sciences. The rooms are heavily scheduled and so far, well received. Ongoing feedback to continue.

b. BSB 105 – K. Buffington, D. Satterfield, S. Clemons, R. Scott

Funded by a combination of central administration funds and UTFAB, BSB 105 will be transformed to a flipped/active learning space after the fall 2014

semester. The room will include new Herman Miller furniture, whiteboards on two walls, 3 mobile LED/whiteboard carts, and 4 AirMedia devices for wireless projection. Stephanie Clemons and Julia Murphy are working with a list of faculty interested in flipped classrooms to fill the open capacity in the room. CSU/TILT is collaborating with Herman Miller on the research component. Questionnaires will be given to the students this semester and next to explore how this changes the learning environment. Proposed layout below.

- c. Aggie Village – Online Fall – R. Scott
Eight GA rooms are currently included in the design phase of the building with capacities ranging up to 70. CRB representatives involved in the conversations include Doug Satterfield, Kristi Buffington, Julia Murphy, CW Miller and Rusty Scott. The group continues to work with Housing and the architects to determine the final configurations for the rooms.
- d. Engineering E103 – R. Scott, K. Buffington
The new furniture in this room will be similar to Engineering E204 and E205, however, the tables will have whiteboard surfaces. Quotes have been provided to the Physics department for the furniture.
- e. Rooms may be able to be flagged as “flipped” classrooms in EMS to better engage faculty with such an interest. R. Scott will provide a list of current flipped rooms and those on the ‘to be flipped’ for the next CRB meeting.

5. Engineering E202

Jan Nerger, Dean of Natural Sciences, A. Powell, J. Murphy, K. Buffington and R. Scott explored possibilities associated with Weber 202, Weber 223, Weber 237, and Clark C68 for trade for E202 Engineering. Additional conversations to be had with the CNS administration to determine next steps.

6. College of Business – P. Burns

The COB requested to have to have one of their faculty involved in the BSB105 flipped classroom pilot.

Next meeting – October 29, 2014, 3:00-4:00 p.m., Lory Student Center 308

