

Date: November 11, 2014
To: Classroom Review Board
From: Rusty Scott
Re: Minutes of October 29, 2014

Members present: Anton Betten, Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Stephanie Clemons, Debi Colbert, Ashley Cypress, Taylor Farley, C.W. Miller, Julia Murphy, Al Powell
Doug Satterfield, Rusty Scott

Members absent: Steve Hultin

Guests present: Sam Lafley, UFFAB

1. Approval of Minutes

The minutes from September 24, 2014 were approved with the amendment of removing Al Powell from the list of members present.

2. Eddy update – Julia, Kristi

Kristi presented 6 potential furniture layout plans for the two large remodeled classrooms in the Eddy building. Options include traditional tab arm chairs, newer style tab arm chairs (larger writing surfaces and on casters) as well as movable tables and chairs. The projected furniture budget for each room is approximately \$25,000. The board voted 12-3 in support of the table and chair option (see below), but would also support the UFFAB should they prefer the newer swing-arm chairs configuration. Taylor and Stephanie suggested the creation of an additional option that would include a combination of the newer swing-arm chairs and tables to be considered by the UFFAB.

3. EMS Update – Julia

Rick Miranda (Provost) and Pat Burns recently sent email to the Deans, Directors, Department Heads list supporting the use of EMS. The message has also been passed onto the department schedulers which resulted in additional use of the systems. The Registrar's Office continues to work with the departments that have not yet started using EMS. A PDI session will be held in January as well.

4. Clark C-Wing – Julia

Classrooms in the Clark C-Wing during will be renovated during the winter break (first floor) and summer of 2015 (second and third floor). Julia will continue work with Facilities to ensure sufficient capacity for the summer orientation sessions.

5. Johnson Hall 115 – Rusty

The office of the Vice President for Enrollment and Access (VPEA) has requested additional office space in the vicinity of Johnson Hall (see below). Room 115 was suggested by Facilities as an possible option given that it was recently inherited from INTO, helping to relieve some of the pressure created by the Eddy remodel. Rusty will contact Robin Brown (VP) to explore possible swap alternatives as per standard CRB protocol.

6. Flipped/Active Learning Classroom projects

- a. List of current and upcoming spaces – Rusty

A draft list of Flipped/Active Learning Classrooms at CSU was presented (below).

- b. Engineering E204/E205 – Anton
Rooms E204 and E205 are heavily used on a daily basis and typically remain in a set reconfiguration for the day. On Monday, Wednesday and Friday, the rooms are mostly used in lecture format; Tuesdays and Thursdays are often used in small group recitation format. Dave Johnson (TILT) has collected data regarding the use of these rooms prior to the reconfiguration and will continue the surveys to assess the impact of the space redesign.
 - c. BSB 105 – Rusty
Furniture has been ordered and the room reconfiguration is scheduled to be completed during the winter break. The classes being held in the room in the spring are 300 and 400 level. Lower level courses are not scheduled in the room largely due to capacity issues. CASA has agreed to store and handle access to the 3D glasses. Faculty training program to begin in November (TILT) and the collaborative research with Herman Miller continues as well.
 - d. Aggie Village – Doug, Kristi
The architects are finalizing the designs for the GA rooms. More to come.
 - e. Engineering 103 – Rusty
The order for this furniture is in progress. The configuration will be very similar to Engineering E204 and E205, however the tables will have white board surfaces. No room remodel is schedule, only a furniture replacement. This is just a furniture swap.
 - f. HES Construction – Dave, Doug
Dave and Doug continue to refine the A/V designs for the large lecture classrooms (capacity 100) which is intended to support active learning. Carpenter will draft a request to the UTFAB for partial funding of the project.
7. Engineering E202 – Rusty
In response to a proposal from the Physics department to remove Engineering E202 from the GA pool in order to provide space for a Physics laboratory, the board unanimously approved in favor of the proposal. The College of NS does not have any clearly available space (verified in EMS) to trade in trade. Kristi will take the recommendation to the space committee.
8. Future for Donated Crestron Equipment – not discussed
9. Releasing Weber 202 into General Assignment pool - not discussed

Next meeting – November 19, 2014, 3:00-4:00 p.m., Lory Student Center 308

Request from the Registrar:

Hello Rusty,

Additional space is needed to relocate the desktop computing staff and students who support the VPEA division. Dr Brown and I have toured Johnson Hall 115 with Kristi Buffington as a possible space for this relocation. The ACNS staff need to relocate so the offices in which they reside can be used by new staff in the Registrar's Office. Our understanding is that Johnson Hall is temporarily being used as General Assignment classroom space during the Eddy remodel and will then become available in May 2015 for other usage.

Please confirm from the Classroom Review Board the space will be available next May so we can proceed with a space request to the Space Committee.

Thank you

Chris

Flipped/Active
Learning
Classrooms at CSU
DRAFT - October
29, 2014

Location	Capacity	Availability	Designation	Notes
Engineering E204	36	Fall 2014	DFP - Math	Design tailored to Math
Engineering E205	36	Fall 2014	CFP - CNS	Design tailored to Math
BSB 105	59	Spring 2015	GA	Sandbox, HM research partner
Engineering E103	36	Spring 2015	DFP - Physics	Tables with whiteboard tops
HES	100	Fall 2015	DFP - HES	
Eddy (2 rooms)	45-48 each	Fall 2015	GA	
Academic Village				
3 rooms	24	Fall 2016	GA	
3 rooms	40	Fall 2016	GA	
2 rooms	70	Fall 2016	GA	

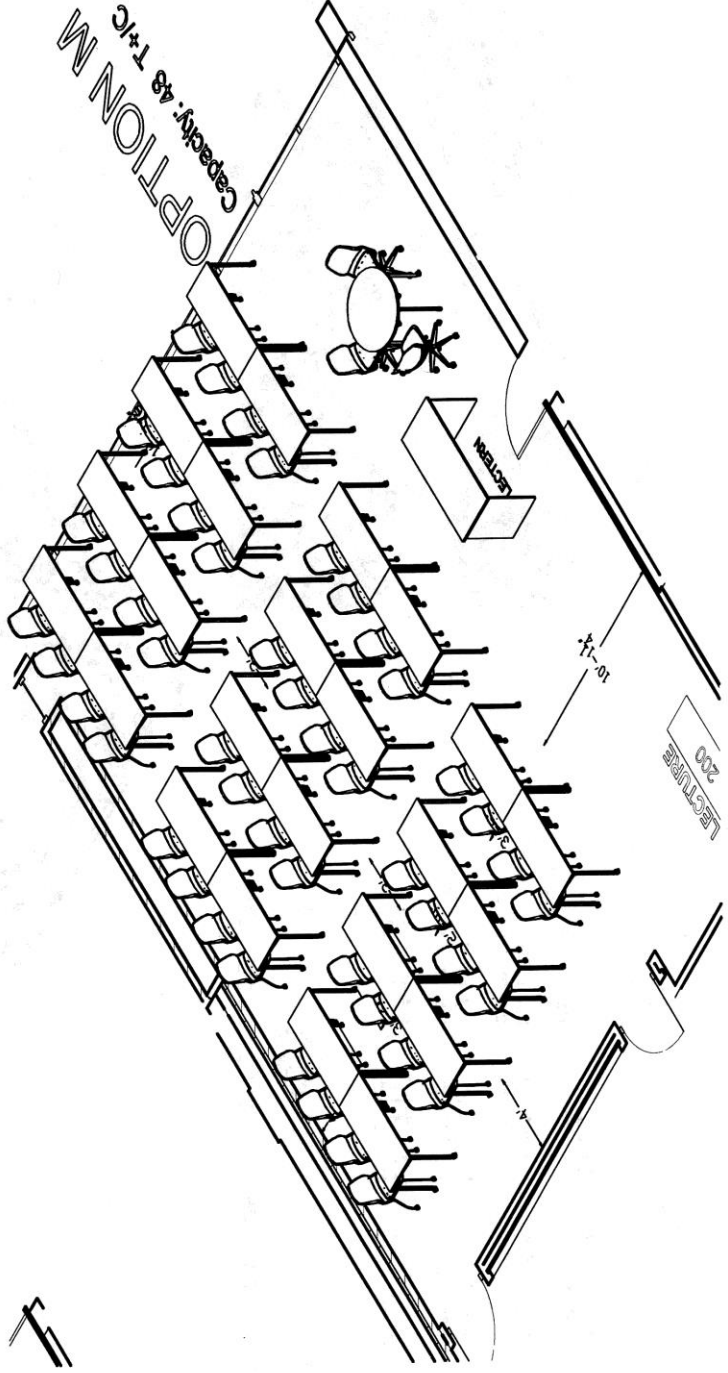
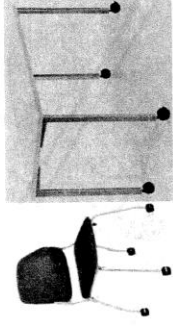
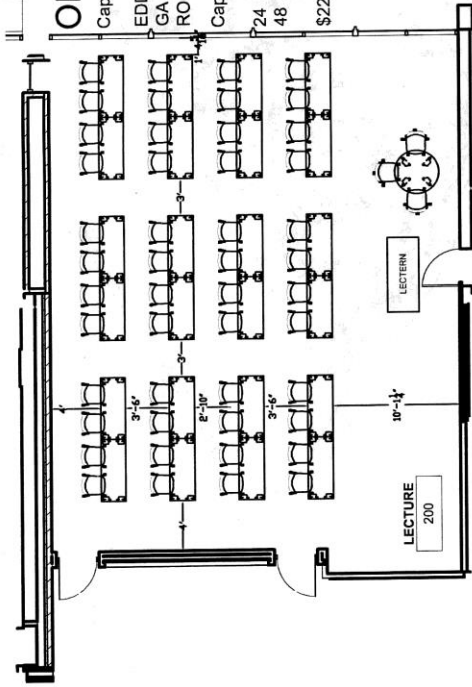
OPTION M
Capacity: 48 T+I/C

EDDY
GA CLASSROOM 200:
ROOM SF 1366

Capacity: 48 --- 28 SF/student

24 HM Everywhere 24x60 tables
48 Allsteel Inspire 4-leg chairs

\$22,923 (\$478 cost/student)



Eddy
Classroom 100 or 200
10-29-14, ta