

November 23, 2010

To: Classroom Review Board

From: Rusty Scott

Re: Minutes of November 5, 2010

Agenda item #1. The minutes of October 1, 2010 were approved.

Agenda item #2. R. Scott reported on the progress to date of the digitization of the video media library. 60 titles have been played through the online playback system and 50 through the legacy closed circuit system. Scott will work with Scott Baily, Director of Academic Computing and Networking Services, and D. Satterfield to draft additional communications stressing the urgency of the conversion process. It was suggested that the messages be sent directly to the Deans and have them distribute to their faculty.

Agenda item #3 Marla Roll, Director of the Assistive Technology Resources Center, offered services of the ATRC for consideration during the design process for new classrooms or remodeling of existing classrooms. She noted that the ADA had broadened the scope of their guidelines. Accessibility extends to physical aspects as well as the delivery of content. Roll suggested that it could be beneficial to have a person with disabilities tour the facilities as they are being built to get user feedback which may be then used to adjust the plans to better accommodate the user. M. Lenk suggested that it would be more beneficial to have an expert consultant perform this tour and review the plans and/or construction. B. Chase commented that Facilities Management meets with incoming students with disabilities as part of established process to access their individual needs.

Agenda item #4 P. Burns distributed a draft memo to be distributed to campus departments requesting a review of their need to continue the Department First Preference (DFP) designation for GA classrooms associated with their departments. The committee discussed including the entire list of GA rooms with DFP designations in the request but ultimately decided only the list of rooms associated with their department would be included. Burns will update the memo and send to the group for review. After review, the memos will be sent to department heads.

Agenda item #5 B. Chase provided an update regarding the UFFAB renovation project. Poster boards with 'before' and 'after' pictures of an upgraded classroom in the Eddy building were presented. Also, presented were conceptual renderings of an addition to the Library and a 4th-floor addition to Braiden Hall. The "Study Cube" will be a two-story addition to the Library that can be closed off from the main Library to provide a 24-hour study location. The 4th-floor addition to Braiden and Parmalee dormitories will provide up to 240 additional student beds. Chase also mentioned that a new building will be built to the north of Green Hall (currently referred to as 'Engineering 2') which will have at least one 150-seat lecture hall. Over the last 5 years, \$400,000,000 has been invested in new buildings and \$100,000,000 in renovations.

The Provost asked Chase to look into the feasibility of building a 400-seat theatre/lecture hall. Chase asked the committee to consider if the capacity target should be 400 or larger. A facility of this magnitude would require approximately 8,000 square feet.

The next meeting is Monday, January 24, 2011, 12:00-1:00 p.m., East Atrium Conference Room (between First National Bank and RAMtech), 114 Lory Student Center.

Classroom Review Board
Monday, January 24, 2011 – 12:00-1:00 pm
East Atrium Conference Room – 114 LSC

AGENDA

1. Approve the minutes of November 5, 2010
2. Burns – Hunt Lambert and Al Powell invitation to speak to the committee
3. Scott – Digitization and distribution of CMS content
4. Burns/Scott – Results of DFP survey of department heads
5. Scott – GA classroom inventory project
6. Satterfield/Chase – UFFAB project update
7. Scott – Request to exchange Visual Arts F103 & F113 as GA

Spring 2011 Remaining Schedule

Monday, February 28, 2010, 12:00–1:00 p.m., East Atrium Conf Rm – 114 LSC
Monday, March 28, 2010, 12:00–1:00 p.m., East Atrium Conf Rm – 114 LSC
Monday, April 25, 2010, 12:00–1:00 p.m., East Atrium Conf Rm – 114 LSC

