

CRB Meeting Minutes
November 19, 2014, 3pm
LSC 308

Attending: Anton Betten, Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Deb Colbert, Ashley Cypress, Taylor Farley, Steve Hultin, CW Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott

1. Approval of October minutes – Approved unanimously.
2. Eddy update – Julia, Kristi
 - a. Some small classrooms capacity have changed from 32-36 to 30.
 - b. April 15 is target for ‘substantial completion’ date.
 - c. UFFAB approved moveable table/chair configuration (option M) for two larger lecture rooms.
3. Request to release Johnson Hall 115 to Registrar’s Office
 - a. INTO is proposing to reclaim classroom included in this request plus two others (115, 120, 220); Facilities will look for alternate space for VPEA.
 - b. Question going forward: Could CSU retain the INTO rooms as GA rooms, giving INTO preference?
4. Flipped/Active Learning classroom project updates
 - a. Eddy
 - i. Donated equipment from Crestron allowing flexibility in using display monitors and projector will be installed in one of the larger classrooms.
 - b. BSB 105
 - i. Room is to be reconfigured over the holiday break, targeting completion a week prior to classes starting.
 - ii. Training program for faculty (thanks to TILT) is under way.
 - c. Aggie Village
 - i. Steve – revise/rebid the project (Dec 8), could result in delayed timing for classrooms.
 - d. Engineering E103
 - i. Furniture swap on target for the holiday break.
 - e. HES construction
 - i. Dave will work up cost share proposal for technology in GA room; the building is scheduled for completion in mid-January completion, however classes will not be scheduled until fall semester, 2015.
5. DFP review
 - a. Policy review/history – attached presentation
 - b. Action items
 - i. Kristi, Julia, Allen (CSS) will tour the DFP-designated rooms to determine unique characteristics of the room that may justify DFP.
6. Next meeting, December 10, 3pm at the LSC, room 308.