

**Date: March 20, 2013**  
**To: Classroom Review Board**  
**From: Rusty Scott**  
**Re: Minutes of March 12, 2013**

**Members present:** Jack Brouillette, Kristi Buffington, Pat Burns, Dave Carpenter, Stephanie Clemons, Debi Colbert, C.W. Miller, Julia Murphy, Al Powell, Doug Satterfield, Rusty Scott, and Jon Sorkin

**Members absent:** Steve Hultin and Andrew Olson

### 1. Approval of Minutes

The minutes from February 12, 2013, were approved with one abstention with the following correction:

- 99 person flipped classroom – Stephanie Clemons will present to the Committee of Associate and Assistant Deans committee at their meeting on April 2, 2013, and report back to the CRB.

### 2. Summary of FY14 UTFAB Proposal – D. Satterfield

Satterfield is scheduled to present the CSS FY13 summary and FY14 budget request to the UTFAB on April 1, 2013 which will likely include a list of 12-15 rooms to be upgraded or remodeled, including Natural Resources 109 and 113, and Anatomy Zoology W205. K. Buffington reported that a UTFAB proposal has been presented to fund the renovation of these rooms. If not funded, only one of the rooms will be upgraded using existing funds. A supplemental request will also be presented in support of installing 70” Smart monitors in Clark A206 and Behavioral Sciences 131. OnLinePlus has offered to split the cost of \$20K (\$10K for each monitor).

Satterfield also reported that Microbiology A114 would be upgraded over the spring break, completing the effort to make all GA classrooms ‘smart’. Additionally, BSB 131 is being equipped with Echo360 lecture capture technology over spring break thanks to funding from the UTFAB.

### 3. Classroom Maintenance

J. Brouillette reported that BSB 131 has required an unusual amount of effort to prepare for lectures due to tables and chairs being relocated, issues with the whiteboards and trash left in the room. The group discussed partnering with the student organizations in an “Adopt-a-Classroom” program that could help provide additional maintenance in the rooms and provide service opportunities for the organizations. R. Scott and K. Buffington will follow up with the director of SLiCE.

### 4. Updates

- a. 99 Person Flipped Classroom (11 stations x 9 persons/station)
  - i) Stephanie Clemons will present the proposal to the Committee of Associate and Assistant Deans on April 2, 2013, and report back to the group at the April 9, 2013, meeting.
- b. Room Scheduling software update – J. Murphy
  - i. J. Murphy reported she has been working closely with Procurement to prepare a sole source justification for the room scheduling software (EMS). She has also scheduled a technical call with ACNS and Information Systems to discuss the implementation.
- c. Engineering II GA Classrooms
  - i. It is not clear whether the three GA rooms in the new facility will be ready for use in Fall 2013. Mark Ritschard, Assistant Dean in the College of Engineering, has offered up two smaller rooms in the Academic Village in the event they are not. J. Murphy will continue to work with Engineering to determine if the rooms are needed. A tour of E2 is scheduled to clarify availability for Fall 2013 (J. Murphy and R. Scott). Thomas Siller, Associate Dean, Civil and Environmental Engineering, is working on a DFP request for the GA classrooms.

d. Student Organizations feedback regarding GA room guidelines

- i. J. Murphy met with Matt Dawson, Student Organizations. Dawson understands the spirit of the guidelines but feels there are ways to better ensure student compliance such as changing some of the wording in the guidelines, i.e. “disruptive levels” rather than “amplified” and will continue to collect information from students.

5. Bring Your Own Device (BYOD) response systems update – R. Scott

Continued from February 12, 2013, meeting – BYOD response systems using personal mobile devices are emerging. These systems will place additional pressure on the wireless capability in the classrooms. iClicker has a solution that could be integrated into the campus standard system. Echo360 and others, have a solution as well. An ad-hoc committee was formed (D. Satterfield, D. Carpenter, R. Scott, and Allen Sneesby, ACNS) to drive a discovery effort related to this technology.

6. Next meeting – Tuesday, April 9, 2013, 1:00 p.m. to 2:00 p.m., Lory Student Center, Room 210.