

## Appendix A

### **The Communications Infrastructure Committee**

The Communications Infrastructure Committee (the ‘CIC’ or the ‘Committee’) shall be a standing committee of the ITEC Advisory Council, (‘IAC’) and exists to analyze and prioritize upgrades to the communications infrastructure at CSU. The committee shall be chaired by the Director of ACNS, and shall also include four members of the CITAC appointed annually by the elected chair of the CITAC and three members of the IAC who are not members of CITAC appointed annually by the Vice President for IT. The VP for IT selections shall be from different departments. In the absence of new appointments, members shall continue to serve on the Committee for successive years. The eight appointed members shall be official, voting members.

The Committee shall establish strategies and priorities for meeting the communications infrastructure needs of CSU, including identification of needs through traffic analyses, performance measurements, discovery (e.g. solicitation of brief proposals for high-speed connections, feedback from the campus, etc.), security assessments, and other such relevant factors as it deems necessary to accomplish its mission. The Committee shall annually prioritize such needs within available budget and other available resources (e.g. planning, staffing, etc.), and via Committee action, endorse the prioritization in a formal recommendation to the IAC. The committee shall also consider in the context of its scope strategies that augment centrally budgeted amounts, such as departments wishing to contribute to upgrades.

The Committee’s scope of responsibilities shall encompass physical communications infrastructure (fiber and copper cabling), networking technologies (router and switch hardware), traffic monitoring and control devices, secure access technologies such as firewalls, VPN and secure gateways, and other such factors it deems necessary to accomplish its mission.

A quorum shall consist of six members of the Committee necessary for action, and require the Chair to be present. Action shall be by a simple majority of those members present.

As its first task, the Committee may review and adjust their scope of activities as defined in this document as it deems appropriate, in consultation with the VP for IT.

The committee shall meet at least once per year to effect the prioritization of resources, and as often thereafter as necessary, and report back to the IAC. A current written network update report shall be provided to the committee at each meeting. The committee shall determine the content of that report. Meeting minutes shall be recorded and available to the campus.