1. Introductions
2. Minutes from last meeting
3. Project Overview – Allison Horn
4. Questionnaire Content – E. Peyronnin
5. Responsible Parties – E. Peyronnin
6. Q & A – All
Discovery Process for Review of our IT Environment for Potential Cost Savings and Service Enhancement

Allison Horn, Director
Internal Auditing
Rationale

• Assist CSUS Internal Audit by defining the IT environment
• Assist CSU management in identifying the components and activities of IT operations
• Identify potential efficiencies and cost savings in tough budget times
• Improve service
Background

• A University Efficiency Committee was charged with identifying opportunities to enhance efficiency campus-wide
• Activity announced by President Frank at a joint meeting of Cabinet/Council of Deans
• A committee was formed to issue an RFP and select a consultant to review the IT environment
  – Allison Horn, Internal Auditing
  – Stephanie Wolvington, IT Audit Manager
  – Pat Burns, VPIT
  – Rusty Scott, ACNS
  – Ed Peyronnin, CITAC
  – Jim Folkestad, Faculty
• Adams-Gabbert was selected, and today’s meeting constitutes the kick-off of the project
Overview of Approach

• Step One: Information-gathering
  – A-G has reviewed the data-collection tool we will be discussing today to ensure that they will have sufficient information
  – Written data is a starting point – you will have the opportunity for additional input through direct contact with A-G
  – A-G will review responses and begin analysis

• Step Two: A-G will visit campus (beginning November 29) to meet with key IT representatives
  – We will work with A-G to ensure they have input from all constituency groups
  – After analysis, A-G may return to campus (through January 31)

• Final report of the consultant to President
• Widespread comment before any decisions are made, based on the report
Role of the IAC

• Use CSU’s formal IT governance structure

• Vehicle for
  – Ensuring widespread participation
  – Communication
  – Distributing the questionnaire
  – Scheduling meetings with A-G
    • Initial meetings – week of November 29, 2010
    • Additional or follow-up meetings through January 31, 2011
  – Presenting the findings
Timeline

- Summer 2010 – RFP, selection of Adams-Gabbert
- 10/15/10 (today) – initial campus meeting, IAC
- 10/22/10 – deadline to notify committee of delegation for completion of questionnaires
- 11/15/10 - responses due CSU_ITProject for delivery to A-G for their analysis
- 11/29/10 Initial A-G on-site meetings begin
- 1/31/11 Additional A-G on-site completed
- 3/31/11 Final report from A-G scheduled
Questions About

• Process
• Timeline
• Role of IAC
• Other, before we delve into the questionnaire
DRAFT of Questionnaire

• Presented for discussion by
  – Ed Peyronnin, Manager of IT Services, College of Ag; and Chair, CITAC
  – Rusty Scott, Associate Director of ACNS