

**ITEC Advisory Council Meeting**  
**Friday, October 21, 2011; 1-4 PM**  
**202 Weber Building**  
<http://iac.colostate.edu>

Attendees: Don Albrecht (ACNS/Libraries), Scott Baily (ACNS), Mike Brake (CASA), Bryan Carney (Advancement), Larry Cobb (CVMBS), Jim Cox (CNS), Steve Dove (FSS), (Doug Finnman (IS), Alan Hill (IS), Laura Jensen (IR), Neal Lujan (DSA), Brett Marshbanks (CLA), Robin McGee (WCNR), Scott Novogoratz (CVMBS), Jon Peterson (VPR), Ed Peyronnin (Ag. Sci.), Michael Schoenly (Online Plus), Jon Schroth (COB), Rusty Scott (ACNS), Chris Seng (Registrar's Office), Adam Warren (Ext. Relations), Ruth Willson (Extension)

1. Introductions
2. Approval of Minutes of August 19, 2011 IAC meeting (see <http://iac.colostate.edu>)
  - a. Approved unanimously, no changes.
3. Additions or modifications to this agenda – none.
4. INTO initiative – Burns, Seng
  - a. See <http://www.provost.colostate.edu/files/INTOmainpage.asp> for updates from work groups.
5. Central administrative updates
  - a. B&FS update – Fluharty
  - b. RS update – Splittgerber
  - c. ARIES update – Seng
  - d. HR update – nothing new
  - e. IS update – Engmark
    - i. BDMS/Workflow project
      1. International Programs and BFS have processes in production. Upcoming are the Graduate school (program of study process), system & data access request forms (Information Systems), supervisor assignments and possibly the Libraries.
      2. Document retention discussions have begun (committee formed); BDMS retention module is available and under evaluation.
    - ii. Parent portal (FamWeb)
      1. Officially launched on September 19. Information available includes previous semester grades, unofficial transcript, class schedule, e-billing information; working on 'mobilization' of application.
      2. 2813 students have initiated the process. 95 helpdesk calls have been logged to date.
      3. On 'to-do' list: Re-disclosure of FERPA information, profile management, 1098-T tax form access, and financial aid award info.
    - iii. Curriculum and class catalog
      1. Options being discussed:
        - a. Do nothing
        - b. Vended solution
        - c. Internal development – This would be a collaborative effort between IS, CASA and ACNS that would use Banner as authenticated source and include workflow processes.

- f. ACNS update – Baily
    - i. Continue to make good progress on infrastructure upgrades, either dual 1Gbps links or 10Gbps for research purposes
    - ii. Wireless
      - 1. Seeing over 5000 simultaneous devices (new record)
      - 2. OS X Lion needs the latest update from Apple
      - 3. All devices need proper configuration for csu-net. Many connection problems due to misconfigurations.
      - 4. Apple devices seem to have trouble “waking up”. Wireless vendors working with Apple on this issue and it does seem to be getting better
      - 5. Wireless networks extremely prone to interference from 2.4Ghz phones and microwave ovens
      - 6. Still recommend using wired networks for general production purposes, wireless as a convenience/augmentation solution
    - iii. MS Exchange search problem
      - 1. Case still open with MS
      - 2. Workaround solution exists for affected users, no users have opted to do that so far
    - iv. LAMP service will be available to units soon, as a pilot project
    - v. Storage virtualization is out for documented quote, results to be reviewed this week
    - vi. A redesign of the former CTSS registration process is being wrapped up – phase I, end of October; reporting part later
    - vii. The online Telecomm service order is being redeveloped – phase 1, Jan 1
  - g. IR update – Jensen
    - i. IR-Interactive
    - ii. IPEDS (federally reporting) completed for the fall collection. Winter collection opens in December.
    - iii. Performance Contract (Graduation and retention rates)
    - iv. Retention (freshman and transfer)
    - v. BOG, COD, Cabinet presentations on net price, freshman profile, faculty workload, etc.
    - vi. Fact Book to printer this week
    - vii. HLC reaccreditation work begins
    - viii. SURDS SM11 enrollment and SM11/FA11 UAF
    - ix. CDHE RPF proposal review committee (price sensitivity and retention/graduation)
    - x. CDHE Fall Census Report
    - xi. INTO discussions begin
    - xii. FY11 Degrees Awarded published
    - xiii. Diversity Conference presentation
6. CITAC report – Peyronnin
- a. Lecture capture - CRB will soon be making a recommendation regarding centrally supported lecture capture solution.
  - b. WSPROD/WSDEV
    - i. Colleges are discussing options to prolong use of Cold Fusion as plans are being made to sunset the central Cold Fusion services.
7. UCFT update – Peyronnin

- a. No increases in CFTs; Manual has been updated to include ATRC funding model.
- 8. Consolidation projects
  - a. Data Center & Servers (attachment) – Peyronnin
    - i. Interim-final report turned in
    - ii. Discussed next steps with VPIT
    - iii. Walk through briefing with Provost on October 31
    - iv. Request endorsement of policy document from IAC
    - v. Discussion:
      - i. Should all of IAC vote or just those participating?
      - ii. Should a weighted governance model be considered based on level of participation?
      - iii. There are likely disparate goals/requirements with respect to 24x7 service and support.
    - vi. The efforts of the committee were supported unanimously.
  - b. IAM – R. Scott
    - a. LoA
      - i. IAM Summit this past week (<http://sites.google.com/site/2011rmsummit/>) which provided additional direction for development of policy and procedures. Plans continue to conduct a pilot program in early 2012, full production in summer.
    - b. Authorization – Discovery continues around the use of group and privilege management using Grouper. Temporarily stalled as resources are being diverted to LMS project.
  - c. Applications development (attachment) – Carney
    - a. Committee will develop a proposal to be submitted to Amy Parsons and Pat Burns identifying the necessary resources to advance the development of a position search application.
  - d. Purchasing – Cox
    - a. Still in silent phase of RFP process.
  - e. Networking (2 attachments) – Baily
    - a. Approved unanimously and will be sent to ITEC.
- 9. GigU activities – Burns
  - a. Recently issued an RFI and are working with vendors to clarify questions. Proposals due in mid-December.
- 10. Papercut project status (attachment, endorsement requested) – Albrecht, Peyronnin
  - a. Supported unanimously.
- 11. Information items
  - a. Mobile web (See <http://www.boopsie.com>)
    - i. Provides ‘mobilized’ services using CSU-provided content. UTFAB is considering shared funding proposal. Final vote next week.
  - b. Cell phone RFP update – Baily reported that the cellular RFP is on the street, with vendor responses due back in mid-December. Vendor presentations are scheduled for mid-January.
  - c. Unified communications project update – Dave Hoffman
    - i. Dave was ill and will provide a report at the next IAC meeting.

- d. LMS update – R. Scott
    - i. Pilot project is being staged (course content, instructors) for 80 courses during the spring 2012 semester. Fifty courses will be newly built, 30 will use content converted from existing CE system.
    - ii. Project team focusing on campus communications, content conversion (from existing system), SIS integration, custom application integration, building blocks (add-on functionality).
  - e. Content Management System update – Taylor, Baily
    - i. Will provide a report at next IAC meeting (December).
12. Data retention – Mark Ritschard asked that data retention be discussed in the future, specifically with systems such as Kuali. Some research projects require storage of records for 10 or more years and clarification as to CSU's retention policies are needed.
13. Adjourn – 3pm.