

**ITEC Advisory Council Meeting Minutes**  
**Thursday, February 28, 2013; 3:00-4:30 PM**  
**202 Weber Building**  
<http://iac.colostate.edu>

1. In attendance were: Scott Baily, Pat Burns, Dave Carpenter, Jim Cox, Bob Engmark, Jordan Fritts, Mike Giebler, Brian Gillispie, Eric Hamrick, Laura Jensen, CJ Keist, Steve Lovaas, Neal Lujan, Sean McDermid, Robin McGee, Jon Peterson, Ed Peyronnin, Joe Rymski, Leslie Taylor, Dallace Unger, Geoff Weatherford (for Scott Novogoratz), Ruth Willson
2. Minutes from December 07, 2012 (see <http://iac.colostate.edu>) were unanimously approved as submitted
3. Additions or modifications to this agenda – Will also address the HP contract status
4. Proposed implementation plan for approved long password policy – Steve Lovaas covered the implementation plan (see separate attachment).
  - a. The first couple of tasks have been pushed back slightly, to be completed mid-March.
  - b. New password rules will become effective April 1<sup>st</sup>, 2013.
  - c. Everyone, including students, associates etc. will be required to change their passwords; everyone should have conformed to the new rules in the October timeframe.
  - d. This will require substantial communications with students. Registration Ready and Ramweb will be used to alert students about the new password requirements. Registration Ready will not force students to change their password; will be implemented via the eID system.
  - e. Once a user selects a password conforming to the new rules, the password refresh cycle changes to annually.
  - f. No access restrictions will be put into effect prior to the fall census date.
  - g. Burns requested specific information about what is changing, for whom and in what timeframe by September. Lovaas provided the following after the meeting concluded:
    - i. The alerts for students, associates, and other populations not currently subject to refresh will be sent shortly after the falls semester begins. The population will be divided up to spread the impact over several weeks, according to the following schedule (which was chosen to avoid the summer but also wait until after the September 11 Census date)
    - ii. Passwords will be expired (forcing refresh) on these dates:
      1. September 19
      2. September 26
      3. October 3
      4. October 10
    - iii. Messages will begin to be sent one month ahead of each date. So, the first block to expire will begin receiving emails notifying them of the need to refresh starting August 19<sup>th</sup>. Since students will also be receiving notices when they log into RamWeb, this round of email notifications is particularly important to populations such as associates, retirees, etc.

5. Email Outsourcing Committee Report (Baily). A motion to bring the committee's recommendation to the ITEC, without modification or further delay, was unanimously approved. Carpenter stated that the CITAC was in full support of proceeding, once reasonable escalation procedures were in place. The IAC recognized the risk of moving to the cloud, but pointed out there are risks maintaining services on premises as well.
6. Digital Signage – Cisco has requested an opportunity to present their solution to campus (an invite to a webinar on 3/4/12 was forwarded to the IAC), there is interest from campus in pursuing a Four Winds site license, and External Relations is conducting an RFP for outside digital signage. Burns suggested we consider establishing a standard solution for this, much like we do for computers. Eric Hamrick said that he would help investigate site licensing options.
7. UTFAB Proposal Solicitation – Burns reported that the UTFAB is soliciting proposals for next year, as well as proposals to spend down year-end residual funding. They are interested in opportunities to split-fund classroom technology projects (in departmental classrooms) that would make classroom technology uniform across campus.
8. Biometric Pilot discussion - Geoff Weatherford described a need from faculty to look at biometrics as a means of authenticating to a locked computer or into campus applications (RamCT, Kauli, etc.). This is mostly a convenience issue, though it may have ergonomic and efficiency advantages as well. Possible increase in overall security by providing biometrics – makes it more feasible to lock screens even when leaving for brief periods of time; administrative rights (e.g. use different finger for admin logon). Will work with ACNS to scope a pilot, identifying resources, how it will fit on top of pieces of our IT environment. Rusty Scott is also discussing this with the IAM committee. CVMBS is interested in using Digital Persona, a SAAS solution.
9. InCommon Certificates (Steve Lovaas reported that we have 41 SSL certs in production now. The implementation committee is learning a lot about the processes, communication, documentation, etc. The second phase of exploration involves Extended Validation Certs, which are typically quite expensive but are included in the InCommon digital certificate package. We are just now learning about the EV cert process – desire to finish that evaluation before making recommendations about when to use which type of certificate. Replacing self-signed certs with the InCommon certs is expected to substantially reduce warnings about unrecognized certificates.
10. Jonathan Trull (State CISCO) to visit to campus 4/12/13 1:00-3:00 PM, 202 Weber. The IT community is welcome to engage in conversation and to help him understand our environment.
11. RamCT usage stats – Baily provided a summary of the RamCT usage stats – see separate PPT for more details.
12. Provost's faculty computer refresh program ("use it or lose it") – Burns reported that the "use it" period has been extended to the end of March. The controller will be auditing the purchase activities across campus by spot checking some transactions.
13. HP – Burns reported that the campus met recently with HP recently regarding delivery issues. Going forward, there will be quarterly meetings with HP and Zunesis, beginning in April, to make them more accountable and improve order accuracy and efficiencies. Zunesis is working on making summary data regarding time to delivery available via their web page. Burns asked

Hamrick to request that Krappes get the group together to discuss reporting from HP and Zunesis.

14. Information items – see separate attachment. No questions or discussion regarding any of the topics.
15. The meeting adjourned at 4:30 PM

Attachments:

1. New password policy implementation plan
2. Email outsourcing committee report and recommendation

## Information Items

1. ·VoIP transition status
2. ·ISTeC BIG Data Forum event 4/18/2013
3. ·Distributed Antenna Systems
4. ·Curriculum Catalog project
5. ·Banner Upgrade
6. ·General infrastructure upgrades in IS
7. ·eThority integration for KC
8. ·Moving Kualu applications to Linux platforms