

ITEC Advisory Council (IAC) Meeting
Friday, June 17, 2005
9:30 – 11:30 AM
Provost's Conference Room 106 Administration Building

Attendees (members): Mike Brake, CASA; Ty Boyack, CNR; Pat Burns (Chair), AVPIIT; Bryan Carney, VPD&UA; Larry Cobb, CVMBBS; Jim Cox, CNS; Bill Haid, VPSA Don Hesser, IS; Sally Hibbitt, OIS; James Lyall, CAHS; Ed Peyronnin, CAS; Mark Ritschard, COE; Jon Schroth, COB; Rick Simpson, DCE; Ron Splittgerber, VPR; David Thilmany, CLA; and Ruth Willson, Agencies.

Guests: Scott Baily, ACNS; Melody Brake, ACNS; Rusty Scott, ACNS; and Dennis Spencer, Telecommunications (for Rich Haggan)

Minutes

The meeting was called to order at 9:32 AM

1. Introductions – the sign-up sheet was distributed, and members and guests signed into the meeting.
2. Approval of the minutes of the March 24, 2005 meeting – approved unanimously with no changes.
3. Additions or changes to this agenda – none.
4. CSU IT Security Policy and CSU Personal Records Privacy and Security Policy (Attachments A and B) – Burns
 - a. The revised policies are constructed so that CSU is compliant with the Payment Card Industry Data Security Standard.
 - b. Disposal of media with sensitive information was discussed. The group asked ACNS to explore a central means of wiping and/or shredding media that would provide a reasonable means of ensuring that sensitive data would no longer be accessible. While this issue is being explored, the CSU IT Security Policy will remain mute on this topic.
 - c. The new policies were approved by a vote of 16 in favor, 1 opposed. These policies will be forwarded to the ITEC for their approval.
 - d. The AVPIIT agreed to work with Business and Financial Services to hold a meeting with all (on-line and off-line) credit card merchants (those from CSU processing credit card information), especially to cover the requirement that computers which contain personal credit card information are not allowed to be connected to the Internet.
5. CSUIITE
 - a. A progress report on CSUIITE buildings completed and in process was presented by Scott Baily (Attachment C).
 - b. The policy of requiring units to fund their switches was again discussed. ACNS agreed to prepare a policy statement to this effect for the IAC's approval.
 - c. A building reprioritization was done (Attachment D). The next two buildings endorsed by the IAC for rewire are: 1) CETT, and 2) Military Science.
6. WebCT Steering Committee – Brake reported that this committee is up and functioning. The Charge to the Committee (Attachment E) was distributed and discussed.
7. Charges for Technology – The AVPIIT reported that the Board approved the elimination of scholarships from Charges for Technology, and that the Charges would be reduced by 10% commensurately. All requests for increases for FY 06 were approved. Also, all reporting,

including requests for increases, will be considered at the May Board meeting, with all reports and requests for increases due to ACNS in March.

8. SIS Implementation
 - a. Hesser and Haid presented a revised schedule for the SIS implementation project, with a target date for full implementation in August 2007.
 - b. Burns presented the plan for SSN to be replaced by the University ID (CSUID) in Fall 2006. The CSUID will be a 9-digit numeric identifier beginning with an "8" so it can not be confused with an SSN. It will also have the lost digit identifier post pended. All decentralized units will be required to accept the CSUID in their systems as of Fall 2006.
 - c. The reprogramming of the Admissions web page, including a Graduate School application, was discussed. This is scheduled for August 2005, and will be implemented in ISIS for now.
 - d. Supplemental tuition for high cost courses and programs will be assessed this Fall, in accordance with Board approval.
 - e. The need to get the Financial Records System/Research Management System (FRS/RMS) exploratory committee back on track was discussed. After ISIS is decommissioned, the only application running on the mainframe will be the FRS. A significant issue is whether the current software being run on the mainframe will still be usable beyond 2007, and if not, a hardware upgrade to the mainframe may be required.
9. Personal Response System (clickers) – Hibbitt presented the plan for installing several more HITT Personal Response Systems, as approved by the students, in a slightly expanded "experiment." It was noted that there is a current demand for these systems, that the University Technology Fee Advisory Board approved this project, and that there still is no "standard" Personal Response System approved by the campus.
10. CSUID (Attachments F and G) – The current thinking in terms of the CSUID and recarding was presented and discussed. The format of the card will be as close as possible to the current format, except that the CSUID (public data) will be printed on the card, optically encoded on the front of the card, and magnetically encoded on the back of the card. Also, for employees, the six-digit HRID will be printed on the front of the card, but not encoded anywhere. An optional recarding system is proposed. See Attachment G for additional detail.
11. Electronic Calendaring Committee Report – (Rusty) Scott discussed the Charge to the Committee (Attachment H), and indicated that the committee was currently exploring the Sun Calendar that came as part of the portal.
12. Cellular RFP – Burns reported that the University is in the final throes of selecting a winning Bidder for the cellular RFP, and that the decision on revenue split may be escalated to the Vice Presidents.
13. ITFS initiative – Baily reported that we are negotiating with Sprint to participate in a beta test of a two-way wireless, high-speed networking system to augment access via the modem pool, with a goal to deploy a system in the fall of 2005. The system is to be partially funded from the University Technology Fee.
14. Adjourn – The meeting was adjourned at 11:40 AM.