

ITEC Advisory Council (IAC) Meeting Minutes
Tuesday October 25, 2005
1:00 to 3:00 PM
Provost's Conference Room 106 Administration Building
<http://iac.colostate.edu>

Attendees (members): Mike Brake, CASA; Pat Burns (Chair), AVPIIT; Bryan Carney, VPD&UA; Larry Cobb, CVMBS; Jim Cox, CNS; Chris Seng (for Bill Haid), VPSA; Don Hesser, IS; Sally Hibbitt, OIS; George Jaramillo, Libraries; James Lyall, CAHS; Robin McGee, CNR; Ed Peyronnin, CAS; Mark Ritschard, COE; Jon Schroth, COB; David Thillmany, CLA; Jordan Fritz (for Rick Simpson), DCE; Ron Splittgerber, VPR; and Ruth Willson, Agencies.

Guests: Scott Baily, ACNS; Melody Brake, ACNS; Ken Johnston, IS; Leslie Hilbert, UR; Jon Peterson, VPR; Rusty Scott, ACNS; and Joe Volesky, ACNS.

1. Introductions – Burns
2. Approval of Minutes (see <http://iac.colostate.edu/?page=minutes>) – Burns
Approved with no changes.
3. Additions or changes to this agenda – Burns
No changes.

ITEC approvals at the 2005-09-15 meeting (see <http://itec.colostate.edu/?page=minutes>)

4. CSU IT Security Policy Ver. 1.5 – Burns
5. CSUID implementation plan Ver. 1.0 – Burns
Issues of recording and timing, particularly with the release of the new CSUID, were discussed. Many decisions are yet to be made, and the IAC will continue to be updated as to progress in this area.

Information and discussion items/status updates

6. POP to IMAP conversion status – Scott
POP use is down dramatically, but has not yet been “turned off.” CTSS is still working with users to transition off of POP. The current plan is to turn off POP on the ACNS central servers on Monday, October 31, 2005, provided usage is sufficiently low at that time.
7. UITSS and UITC consolidation (Attachment A) – Nolan
The IAC unanimously approved the merger and renaming, as proposed in Attachment A. With the new University reorganization, the constitution of the ITEC and the IAC will likely change, but Burns has not yet had an opportunity to discuss this with the Senior Vice President. A discussion of committees and roles occurred, and some recommendations will be brought back to the IAC for their approval. Burns agreed to forward to the IAC a copy of the IT committees in existence that was submitted to the Higher Learning Commission for the University's accreditation.
8. CSUID implementation options (Attachment B) – Johnston
Johnston presented and discussed the three options in Attachment B. All options seem to have pros and cons, with no clear preference for any option evident in the group. Burns agreed to convene Personal Records Assessment Committee meeting soon to address this topic, and to develop a framework for assessing the options.
9. Standards for administrative software – Johnston

Johnston will work with Nolan to establish standards for administrative software and incorporate them in the large standards definitions. Those will be brought back to the IAC for their approval.

10. WebCT Committee Report (Attachment C) – Brake, Hibbitt, Scott
Brake delivered a report summarizing the committee’s progress. The committee is charged with preparation of a final report as outlined in Attachment C. This will be brought to the IAC for their review in December. Upgrade of WebCT will be strongly dependent upon the outcomes of referenda C and D.
11. CSUIITE status – Baily
 - a. CETT – in progress, moving quickly; Visual Arts – conduit work being done, expected completion winter; Military Sciences – design in process, still needs a location for a telecom room.
 - b. Burns asked the IAC to begin thinking about the next round of prioritizations for CSUIITE, including possible “fill-ins” and wireless. Baily will brief the IAC in wireless traffic for that deliberation that will occur in the spring semester.
12. Cellular initiative – Burns
A contract is expected soon. Burns will circulate the briefing materials when they become available.
13. Keyless access – Baily
RFP responses are in and being reviewed by the committee.
14. ITFS (WiMax) initiative – Baily
This activity is apparently “stalled” and waiting for the technology to mature a bit more.

Matters to consider for recommending to ITEC

15. Calendaring Committee Report (Attachment D) – Scott
The IAC approved the following recommendations of the committee, with 13 Ayes and 3 Nays (Ritschard, COE; Cox, CNS; and McGee, CNR):
 1. Based upon poor interoperability between calendaring applications, a *single* application for faculty and staff is recommended.
 2. Our solution should be part of a fully-functional collaboration suite, specifically, Exchange
 - A single application with robust functionality
 - Well-developed interface
 - Mobile access (calendar, email, contacts, directories)
 - Provides option to integrate email into single application
 - Integration with existing Exchange environments
 3. Luminis portal calendar for general student use
 - Banner integration (courses preloaded)
 - Calendar for each class
 - Calendar ‘sets’ can be created for single views
 4. Implementation committee should form to address:
 - Integration into Exchange & AD environment
 - Hardware/architecture/cost
 - Training
 - Transition steps
 - Recommended completion of transition August 1, 2007.

This will be forwarded to the ITEC for their approval. Upon that approval, Burns will constitute and charge the implementation committee.