

ITEC Advisory Council (IAC) Meeting Minutes
Wednesday, February 14, 2007
3:00 to 5:00 PM
Weber Building, Room 202
<http://iac.colostate.edu>

1. Additions or changes to this agenda – None
2. Approval of Minutes of 12/12/2006 IAC meeting (attached) – Approved unanimously.

Agenda Items

3. IT security – Pat Burns
 - a. Laptop encryption – Lovaas reported that the State issued an RFP for a product that would provide full disk encryption for all State agency laptop computers. An award is pending State AG's office review. This is required for State agencies, but optional for higher ed. May be a good fit (one of several possible) for laptops with sensitive information on them.
 - b. HB 06-1157 status (see Attachment A, that is for State Agencies). Burns explained that all institutions of higher education must draft a security plan to address topics identified in HB 06-1157, and deliver the plan to CCHE in July. The challenge is to find the appropriate balance between what is expected by the CISO and what we can and should be doing. Topics to be covered include:
 - i. Strong passwords, password refresh
 - ii. Encryption, key escrow, certificates, grants.gov
 - iii. Mandatory IT security training
 - iv. Attestations during annual performance reviews for those with access to sensitive data
 - v. Mandatory risk assessments in all units providing IT support
 - vi. Identifying, reporting and protecting sensitive information
 - vii. Committee formation – Burns has drafted a charge to a new committee, to be chaired by Baily, and to include Steve Lovaas (ACNS), representatives from academic, administrative, and research units on the campus. Jon Schroth (CoB), and Robin McGee (WCNR) volunteered to participate on the committee. Other members will be identified.
4. Email – Rusty Scott provided an update on the following topics – see his PPT slides for more details (Attachment B)
 - a. Central spam filtering – status report
 - b. Exchange implementation status update
 - c. Google email
5. Networking update
 - a. Keyless access status – Scott Baily reported that the keyless access deployment is going well, and new projects are being scheduled in the Summer 2007 time frame.
 - b. ID card policy for next year – Neal Lujan reported that the new contactless smart cards will be available for FY08. Incoming freshmen, transfers, and faculty/staff requiring these cards will purchase cards from the ID office at \$18, and the replacement cost will be \$23.
6. Blackboard CE6 (RamCT) upgrade status – Melody Brake reported that things are going well with the RamCT upgrade, though there is still a lot of work ahead. Training opportunities will continue through the Spring semester. See <http://www.help.RamCT.ColoState.EDU> for more information.

7. Aries (Banner) project update – Haid/Seng Bill Haid reported that hard work has paid off for the Aires project, and things are on track. Registration via Aires will open for the fall semester in early April.
8. ODS project status – Ken Johnston reported that load testing is underway, and that bottlenecks found in the system will be corrected.
9. FRS-RMS update, Kualu – Troy Fluharty reported that a trial is currently underway to evaluate Kualu (open source software) as the new FRS-RMS solution. This software was developed by higher ed sites, for higher ed environments. So far, it looks very promising.
10. CRB/TILT report – Hibbitt
 - a. iTunes – CSU has signed a contract with Apple to be a content provider for iTunesU. The policies and procedures are being developed for who may store content, how the files are uploaded to the iTunesU site, how the media is accessed, and how users are authenticated.
 - b. Podcasting update – ACNS is working on a podcasting solution for the campus. More updates on that are pending results from the initial trial that will be initiated over the summer. The Classroom Review Board purchased a Sonic Foundry MediaSite unit for pilot purposes, which will allow audio, video, and graphics (powerpoint slides, excel spreadsheets, and other content displayed from a computer) to be stored and made available from the network. ACNS and TILT are also in the early stages of investigating solutions for an archived digital video library as a resource for campus.
11. Other

Items remaining on the IAC's agenda

12. E-mail communication

The meeting adjourned at approximately 4:50 PM.