

ITEC Advisory Council (IAC) Meeting Minutes

Wednesday, December 10, 2008

3:00-5:00 PM

Weber Building, Room 202

<http://iac.colostate.edu>

Attendees: Don Albrecht (Libraries), Scott Baily (ACNS), Tom Biedscheid (SFS), Mike Brake (CASA), Dave Carpenter (CAHS), Jim Cox (CNS), Troy Fluharty (FSS), Jordan Fritts (DCE), Don Hesser (IS), Ken Johnston (IS), Chris Ketterman (CLA), Steve Lovaas (ACNS), Neal Lujan (DSA), Kylan Marsh (Advancement, for Bryan Carney), Robin McGee (WCNR), Ed Peyronnin (CAS), Jon Schroth (COB), Rusty Scott (ACNS), Chris Seng (Registrar's Office), Ron Splittgerber (Research Services), Jon Stocking (CAS/AES), Ruth Willson (Extension), Loel Wooldridge (CVMB for Larry Cobb).

1. Introductions – Hesser
2. Additions or changes to this agenda – Hesser
3. Approval of minutes of 10/08/2008 IAC meeting (attached) – Hesser
 - a. No changes, passed unanimously.

Action Items

4. SSN Rescan and Purge/Utimaco - Pat Burns, Scott Baily
 - a. Review of proposal to President Frank (Attachment A).
 - b. Exception process for identifying systems that must maintain sensitive data will be incorporated into the document.
 - c. Draft reporting form for servers subject to change after campus spider meeting (Attachment A-1). An additional area summarizing client computers was recommended; first draft of that form is pending.
 - d. Burns will send communications to DDD after approval by Interim President Frank.
 - e. Meetings have been scheduled to focus on specific implementations; spider (Jan. 27) and Utimaco (Jan. 29).
5. New managed, decentralized data access model (Attachment B) – Pat Burns
6. Document Imaging project update – Tom Biedscheid
 - a. Division of E/A is in near full production with document imaging, including workflows
 - b. Admissions has imaged over 10K Fall 2009 applications including all supporting documents
 - c. Registrar's Office has imaged several thousand documents for currently enrolled students.
 - d. All transfer evaluations are being completed using workflow and images only.
 - e. SFS has imaged over 50,000 financial aid-related documents for the 08-09 academic year.
 - f. Committee constituted to perform a campus cost/benefit analysis

- i. Burns will create a charge; committee will be chaired by Tom Biedscheid and consist of Ken Johnston, Jim Cox, Robin McGee, Mike Brake, and someone from ACNS; Information could provide insights to the campus records retention committee of which Burns is a member.
- 7. New domain name policy proposal (Attachments C, C-1, C-2) – Scott Baily
 - a. Proposed changes to DNS policy presented.
 - b. Motion made to accept all three documents
 - c. One abstention, all other votes in favor
 - d. Burns will present the draft policy to the ITEC.

Information Items

- 8. eThORITY beta trial approved by President Frank – Burns
- 9. Telephony cost study: preliminary analysis (Attachment D – DRAFT) – Burns
 - a. Salient discussion items include:
 - i. How do we fund local and wide area fiber builds, physical infrastructure upgrades, hardening existing network?
 - ii. Should we transition to integrated VOIP or maintain analog phones?
 - iii. The group was in favor of maintaining funding for Operator Services, Equipment and E911. Other funding elements will be discussed subsequent to the presentation on networking infrastructure needs.
 - b. Scott Baily will report to the IAC in February regarding the scope of a networking infrastructure upgrade project required to a campus-wide VOIP service.
 - i. ACNS introduced the concept of networking as a centrally supported utility. There was insufficient time to discuss that concept fully.
- 10. Background checks in ACNS status – Burns
 - a. Not discussed due to lack of time.
- 11. Reports
 - a. Administrative portal – Ken Johnston
 - i. HR self-service is the first application to be offered through the portal for administrative applications, and will be eID-authenticated.
 - ii. Target date for availability is late December, early January.
 - b. Rampoint retirement – Rusty Scott
 - i. Committee formed to oversee transition and will begin formal communications plan after January 1, 2009.
 - ii. ACNS staff continue to evaluate message broker options (ActiveMQ, Sun's JMS)
 - iii. Alternate file sharing functionality will be developed in-house by ACNS middleware staff with a target date for testing of mid-February, and public availability of March, 2009.
 - c. Anti-virus/anti-spyware committee status – Steve Lovaas
 - i. Committee members are studying products and developing matrix of features required for analysis.

- ii. As per the modified charge, Mac and Linux client support will not be a mandatory requirement.
 - iii. The committee plans to have an RFP ready to release in February .
 - iv. Summary info available at: <http://sites.google.com/a/rams.colostate.edu/csu-infosec/>
- d. Utimaco encryption project, Enterprise product – Steve Lovaas
 - i. Full disk encryption module is ready & available; Functionality for file/folder encryption and removable media not currently available or tested.
 - ii. Rollout has begun into some ACNS-supported departments.
 - iii. Presentation for campus IT community planned for January 29.
- e. Google Apps for Education – Rusty Scott
 - i. Mass migration window moved to Spring Break, 2009.
 - ii. Much more aggressive email campaign has started in an effort to increase the number of voluntary migrations.
 - iii. Currently, 4500 accounts have been migrated to rams.colostate.edu.
- f. Oracle Insight status update – Scott Baily
 - i. Oracle met with CSU staff for 2.5 days in November to gain an understanding of the data security and IAM profile of the campus and have produced a draft of recommendations as potential next steps for campus.
 - ii. Oracle will return to present an executive briefing in February. Efforts will be made to schedule this such that it coincides with the IAC meeting.
- g. InCommon participation/shibboleth – Scott Baily
 - i. InCommon is a federation of institutions forming a trust framework in support of research and education. Shibboleth is an open-source application that allows local authentication and directory services to be used for access to remote web-based applications.
 - ii. CSU recently joined InCommon ; the Libraries and research community are expected to be the earliest adopters of Shibboleth and the InCommon Federation.

12. Project updates

- a. ARIES project– Chris Seng
 - i. No report due to lack of time
- b. Kualii projects – Troy Fluharty, Ron Splittgerber
 - i. No report due to lack of time

13. Meeting adjourned at 5:10pm