

ITEC Advisory Council (IAC) Meeting Minutes

Thursday, February 12, 2009

2:00-5:00 PM

Weber Building, Room 202

<http://iac.colostate.edu>

Attendees: Don Albrecht (Libraries), Charley Baer (for Jon Schroth, COB), Scott Baily (ACNS), Mike Brake (CASA), Pat Burns (VP of IT), Dave Carpenter (CAHS), Larry Cobb (CVMBS), Jim Cox (CNS), Bill Davis (Housing), Chris Denne (Research Services), Troy Fluharty (FSS), Brian Gilbert (Libraries), Don Hesser (IS), Leslie Hilbert (Public Affairs), Ken Johnston (IS), Chris Ketterman (CLA), Neal Lujan (DSA), Robin McGee (WCNR), Ed Peyronnin (CAS), Mark Ritschard (COE), Michael Schoenly (for Jordan Fritts, DCE), Rusty Scott (ACNS), Chris Seng (Registrar's Office), Ron Splittgerber (Research Services), Ruth Willson (Extension).

2:00 PM

1. Introductions - Burns
2. Additions or changes to this agenda – Burns
3. Approval of minutes of 12/10/2008 IAC meeting (see <http://iac.colostate.edu>) – Pat Burns
 - a. Passed unanimously.

Information Items

4. Banner 8 migration – Chris Seng
 - a. A Cross-functional committee has been working on planning and testing since October.
 - b. IS staff have tested the complete upgrade process 4 times, each time successfully.
 - c. List of impacted services can be found at:
<https://wsprod.colostate.edu/cwis390/sites/www.aries/forms/Banner8-notice2.html>.
The scheduled upgrade is scheduled for February 20, 21, 22 (Friday-Sunday).
 - d. ODS will be available during the upgrade process, but unavailable during the 'refresh', tentatively scheduled for mid-Sunday (February 22) through Monday morning.
 - e. Vendor support from SunGard will be available during the upgrade.
 - f. Communications plan had included communications in 'Today', many IT-related listservs, Ramweb alert, Rampoint front page, Google Apps entry page.
 - g. When Burns asked whether anyone had any life or safety concerns regarding the suspension of some services from Banner, no one indicated they had any.
5. SSN Rescan and Purge (Attachment) – Pat Burns, Scott Baily
 - a. Approved yesterday by the Council of Deans and will go forward to the Executive Cabinet for further approval.
 - b. Of note is the fact that the scope of the scanning effort has been reduced to Internet-accessible servers . Individual departments may choose to scan desktops and laptops, but it is not required. This is subject to reexamination at a later time.
6. ITEC reconstitution (Attachment) – Pat Burns

- a. Changes reviewed; Burns brought up that student membership was a possibility, but not a formal part of the constitution at this time.
 - b. A member appointed by the Vice Provost for Outreach and Strategic Partnerships was omitted from IAC membership, Burns will add this.
 - c. Changes will be made and the document will be forwarded to Executive Cabinet for approval.
7. Networking report to Fac. Council on Financial and Strategic Planning (Attachment) – Scott Baily
- a. Presentation included history of telephony services, a description of current assets, and a conceptual model for transitioning the campus to VoIP along with estimated one-time infrastructure costs for ‘hardening’ the network to support a goal of 99.9% uptime.
 - b. An updated presentation will be given to the Faculty Council For Financial and Strategic Planning, and also during the budget hearing, both in March.
 - c. Some discussion followed regarding whether or not two additional ACNS network staff would be sufficient to support departmental LANs to the wall jack. Burns pointed out that Telecom and ACNS staff already do this, so the two FTE are in addition to the current staffing. Baily thought two additional was a sufficient number, but the accuracy of his projections won’t be known until the new model is adopted.

3:00 PM

8. Oracle Insight presentation
- a. Marc McConnell and Austin Laird presented the findings from the Oracle Insight process held in November .
 - b. Don Hesser and Scott Baily will draft a plan for the central IT units that will address the recommendations on slide 14 for discussion at the next IAC meeting in April.
 - c. The College IT Administrators (CITA) will also provide recommendations from the academic perspective for discuss at the next IAC meeting in April.
 - d. Electronic copies of the presentation can be requested by sending email to Rusty.Scott@ColoState.EDU.
9. Adjourn (4:30pm)