

Date: October 13, 2016
TO: Classroom Review Board
From: Rusty Scott, Julia Murphy
RE: Minutes of October 12, 2016

Members Present: Kristi Buffington, Pat Burns, Dave Carpenter, Gwen Gorzelsky, Matt Hickey, CW Miller, Julia Murphy, Al Powell, Rusty Scott, and Tristan Syron

Members Absent: Adam Lynch, Mike Palmquist, and Tom Satterly

1. Approval of Minutes

The minutes from September 14, 2016 meeting were unanimously approved.

2. Area updates

a. UFFAB/UTFAB – Tristan, Pat, Rusty

- i. UFFAB has met once so far, reviewing their by-laws and discussing/approving the revised plan for the WCNR addition. Tristan attended the groundbreaking for the new addition.
- ii. The board also approved revised plans for the Anatomy/Zoology expansion to be located on the east side of the existing building. The project (\$50M total) includes a reception area, offices and possible study rooms (1st floor), 2nd floor to be determined, and a gross anatomy laboratory and a neuroscience lab on the 3rd and 4th floor. Groundbreaking will begin in the fall of 2017 with an opening target of calendar year 2019.
- iii. Tom Satterly will present to the UFFAB on Facilities and future building plans. Chair Clayton King asked that the report include a vision for updating underground infrastructure (pipes, plumbing, steam tunnels, etc.).

b. UTFAB has met once this semester. The board reviewed and updated their by-laws and have started hearing updates from projects funded for FY17.

c. Facilities – Kristi, Julia

- i. A proposal will go before UFFAB for updating 4 classrooms; Glover 201, Wagar 132 and 133, Engineering B101.
- ii. The Biology building project is on schedule, to be open in the fall of 2017. The GA classroom (110 capacity) will have flexible furniture as well as LED screens and whiteboards on the walls.
- iii. Walnut: The furniture has arrived for the classrooms but is not yet installed. The contractor continues to work on the last stage punch list. The classrooms have been scheduled for use for the spring 2017 semester. Julia will schedule a location in Walnut for the December CRB meeting.
- iv. Stadium: On schedule. According to Julia, the only strong interest in the classrooms thus far is from the Key Communities, however many of the Colleges/Departments are showing interest but also have some concern with the location (far from the campus core).

d. Classroom Support - Al

- i. The wireless microphone technology in the GA classrooms is being updated. UTFAB approved funding to complete the first half of the buildings during FY17 and are complete, including Clark, Eddy, Natural Resources, Behavioral Sciences,

and Pathology, and some classrooms in Engineering. The new microphones and charging bases have been installed onto the lecterns, eliminating the need to check out microphones from the Library. The FY18 proposal will include a request to upgrade the remaining GA classrooms.

- ii. CSS is working closely with the contractors to resolve existing issues in Walnut including the placement of some light fixtures and updating the wireless microphone technology. The UTFAB also funded touch screen monitors to be installed in each of the rooms. CSS will offer training to all faculty members scheduled to teach in the Walnut rooms.
- iii. SMART Technologies is no longer producing the Symposium hardware that exists in some GA classrooms. The GA classrooms in Walnut will be equipped with Sharp LL-S201A touch screen monitors that costs approximately \$650. Software loaded onto laptops will enable use of the touch screens, eliminating the need for a dedicated PC currently supporting the SMART systems. Initial evaluation of the new hardware will be conducted through the spring semester.

3. Space Committee Update – Kristi, Julia, Rusty

- a. Julia and Rusty recently attended the Space Committee (Kristi is a member);
 - i. Lynn Johnson is working to ensure that the space committee is involved at an earlier stage for new construction projects and will seek recommendations from the CRB regarding decisions being made by the Space Committee.
 - ii. Some data inconsistencies remain between FAMIS and EMS. Room definitions need to be standardized (naming conventions, etc.). In the future, there may be a need to include some form of location (campus proximity) information given the increase in GA classrooms and their distance from the campus core.

4. Other

- a. AI – As part of the FY17 classroom upgrades, CSS installed laser projectors in some of the classrooms in Behavioral Sciences. The projectors are lamp-less and require less maintenance than traditional projectors. The projected image will dim over the years but at a slow rate and should ultimately result in a lower total cost of ownership, and could even extend the life of the projectors to 7 years. The CSS FY18 proposal will include approximately 13 more laser projectors for classrooms in need of upgrades
- b. AI - CSS is building a demo classroom in A068 Clark that will contain all of the technology available in general assignment classrooms, providing an opportunity for hands-on training for instructors. The room will be available by the end of this semester, and a PDI session will be held in January to provide more information.
- c. Kristi/Julia – Classes in Natural Resources GA rooms are being relocated starting the spring 2017 semester due to the construction of the addition. Some rooms will be used by the College for other purposes.

Next meeting: November 9, 2016, 3:00-4:00 pm, 380 Lory Student Center