

Date: September 26, 2016
TO: Classroom Review Board
From: Rusty Scott, Julia Murphy
RE: Minutes of September 14, 2016

Members Present: Kristi Buffington, Pat Burns, Dave Carpenter, Matt Hickey, Adam Lynch, CW Miller, Julia Murphy, Al Powell, Tom Satterly, Rusty Scott, and Tristan Syron (replacing Clayton King).

Members Absent: Gwen Gorzelsky, Mike Palmquist

Guest Present: Megan Miller, Facilities

1. Approval of Minutes

The minutes from May 11, 2016 were unanimously approved.

2. Updates

a. Flipped Classrooms – Julia

Four classrooms were updated with flexible furniture over the summer; Shepardson 102, Education 11 and 13, and Microbiology A108. Eighteen additional general assignment classrooms, all with flexible furniture, will become available during 2017 including 8 rooms in Walnut (Aggie Village North), 9 room in the new Stadium, and 1 in the new Biology building.

b. EMS Usage – Julia

Interest in using EMS continues to grow. University Operations will be in production for event planning in the fall of 2016. Others showing interest include Totos Santos, Conference Services and Event Planning for the new stadium. Multiple instances of EMS exist on campus (i.e. Student Rec Center, LSC) that may be able to be incorporated into the central campus instance for better cohesion and physical resource management. Tom Satterly brought up that FAMIS is nearing end of life and that an RFP process has begun in order to find a suitable replacement. Compatibility with EMS will be a consideration.

3. Natural Resources Bldg expansion – Megan Miller, Facilities

Plans are being developed for an addition to the Natural Resources building (see attached). The UFFAB approved \$2.5M for a large auditorium in the new expansion. The project has changed substantially since that time. The plan (subject to UFFAB approval) is to use the funds to support the first floor of the expansion which is dedicated entirely to student functions including a flexible classroom with a capacity of 110-120 students along with study areas, wifi lounge and a student success center. The board supported the new direction and will continue to develop the specifications and requirements that will be provided to the designers.

4. Fall 2016 Space Analysis – Julia

Julia presented a classroom space analysis during the Facilities retreat in August (see attached). The conclusions and recommendations of the analysis:

- Scheduling capacity exists in GA classrooms at 8am and after 3pm
- Support student success by creating more flipped classrooms
- Address “bottleneck” courses in labs

- Require greater use of EMS, particularly for departmental classroom usage

The board briefly discussed strategies used at other institutions to increase the usage of classrooms in general, such as more aggressive scheduling of classes outside of the 9am – 3pm window, and increasing the use of departmental classrooms.

Action item: Rusty, Julia, and Dave Carpenter will discuss strategies for responding to questions about classroom usage from Provost Rick Miranda.

Next meeting: October 12, 2016, 3:00-4:00 pm, 380 Lory Student Center