

**University Charges for Technology  
Spring 2013 meeting agenda  
March 14, 2013, 4:00PM  
Gibbons 101  
Advisor: Dave Carpenter (CITAC Chair)**

1. Introductions
2. Additions/changes to this agenda
3. Review/Approval of Minutes
  - a. Available at [http://www.acns.colostate.edu/UCFT/files/UCFT\\_Minutes\\_1112.pdf](http://www.acns.colostate.edu/UCFT/files/UCFT_Minutes_1112.pdf)
4. Old business
  - a. None
5. New Business
  - a. Annual CFT reports due by end of business on April 3 (no exceptions)
    - i. Final report needs to route through the VPIT and be submitted to the Office of Budgets by 4/9/13
    - ii. Early submitters welcome
  - b. Fee increases for FY14
    - i. Who is increasing?
    - ii. To what amount?
    - iii. Remember that this MUST be in your annual report, and needs approval from your student committee and dean prior to April 3
  - c. ATRC update
  - d. Draft UCFT charter for the manual, will make formal proposal in the fall
6. Other
7. Adjourn