

**University Charges for Technology**  
**Fall 2013 meeting minutes**  
**November 1, 2013, 3:00PM**  
**Gibbons 101**

**Members present:** Ken Blehm (CVMBS), Mike Brake (CASA), Dave Carpenter (CHHS), Jim Cox (CNS), Jared Faircloth (Business), Taylor Farley (CVMBS), Bryan Gillispie (CLA), Nick Goode (CAS), Vaishak Gopi (Engineering), Dan Herrick (Engineering), Robin McGee (WCNR), Silvia Minguzzi (CLA), Alex Mitchell (Engineering), Ed Peyronnin (CAS), Robert Reveille (Business), Ben Robinson (CLA), Jon Schroth (Business)

**Guests/alternates present:** Debbie Devore (WCNR), Greg Douras (CLA), Allison Kidd (ATRC), Marla Roll (ATRC), Rusty Scott (ACNS)

1. Meeting called to order at 3:00pm
2. Spring 2013 meeting minutes approved unanimously.
3. Old business
  - a. None
4. New business
  - a. D. Carpenter notified the group of the final CFT carryover numbers from FY13 and asked for questions.
    - i. K. Blehm requested information on the "Pay for Print" item on the closing report from Business and Financial services. Numerous members on the committee believed this to be related to the central PaperCut software effort. D. Carpenter agreed to confirm and inform the committee.
  - b. Proposed changes to the CFT manual:
    - i. D. Carpenter asked for discussion on the changes sent out prior to the meeting.
    - ii. It was agreed that the committee's representation should be 2 students and one staff/faculty member from each college/CASA. D. Carpenter will work this into the draft.
    - iii. D. Herrick pointed out the need for a definition of ITEC in the proposed changes. D. Carpenter agreed to make this modification to the draft.
    - iv. A motion was made to consider these changes for approval in spring 2014. The motion was seconded and approved unanimously. Members of the committee will take this to their CFT committees for input prior to the spring 2014 meeting, where the changes will be voted on.
  - c. Funding professional staff salaries with CFT funds:
    - i. J. Schroth informed the group that the College of Business would like to pursue allowing CFT funds to pay professional staff salaries.
    - ii. The group discussed this possibility, including pros/cons, the need for this, the potential drawbacks, and the importance that, should this be approved, the decision about whether to implement it in a given college is at the discretion of that given college's CFT committee.

- iii. It was determined that draft language could be proposed via email to the group this winter for consideration at the spring 2014 UCFT meeting, as long as the committee had a motion and vote to do so.
  - iv. A motion was made to pursue a change to the language in the CFT manual to allow professional staff salaries to be funded on CFT accounts. The motion was seconded and unanimously approved.
  - v. Next steps: J. Schroth will work to draft language for the CFT manual to be distributed this winter. The UCFT committee members will take that language to their respective college CFT committees for feedback prior to the spring 2014 UCFT meeting, at which point a vote may be taken.
5. Other
- a. D. Devore asked about potentially modifying the CFT manual to allow for the purchase of carpeting with CFT funds. After some discussion, it was agreed not to modify the manual for this purpose.
  - b. M. Roll asked about print quotas in the various colleges to ensure that the ATRC provides a similar quota for AT students. D. Carpenter agreed to gather this information from the colleges and will get it to the ATRC.
6. Meeting adjourned at 4:01pm