

University Charges for Technology
Spring meeting minutes
March 4, 2014, 11:00AM
Gibbons 101

Members present: Kevin Appelhanz (WCNR), Mike Brake (CASA), Ken Blehm (CVMBS), Dave Carpenter (CHHS), James Cox (CNS), Debbie Devore (WCNR), Taylor Farley (CVMBS), Dan Herrick (Engineering), Chauncy Hinshaw (CVMBS), Jake Loughridge (Business), Ed Peyronnin (CAS)

Members absent: Bryan Gillispie (CLA), Jon Schroth (Business)

Guests/alternates present: Adam Carpenter (CHHS), Greg Douras (CLA, for Bryan Gillispie), Mary Kato (Business, for Jon Schroth), Allison Kidd (ATRC), Robin McGee (WCNR), Rusty Scott (ACNS)

1. Meeting called to order at 11:00am
2. Approval of fall 2013 meeting minutes
 - a. Motion to approve made by D. Herrick, second by J. Cox
 - b. Motion approved unanimously
3. Old business
 - a. Proposed changes to the CFT manual were discussed and voted on according to the three below categories of changes:
 - i. Formalization of the UCFT committee
 1. Motion to approve made by J. Cox, second by E. Peyronnin
 2. Discussion included the need to update the language related to quorum, which now will require nine members and a majority (5) of the colleges present
 3. Motion approved unanimously
 - ii. General housecleaning in the manual
 1. Motion to approve made by M. Kato, second by G. Douras
 2. Motion approved unanimously
 - iii. Allowing CFT expenditures on professional staff salary (up to 1 FTE per college)
 1. Motion to approve made by J. Loughridge, second by T. Farley
 2. Discussion included the need to more closely tie the restrictions placed upon staffing student hourly staff to professional staff. After D. Carpenter agreed to work on some language to this effect, vote was taken
 3. Motion approved with:
 - a. All members but one in favor
 - b. No against
 - c. One abstention (J. Cox)
 - b. Proposed manual changes will be submitted to the Provost (via the Vice President for IT) in April for approval at the May Board of Governors meeting
4. New business
 - a. Dave Carpenter reminded the group of the annual CFT reporting deadline: 5:00pm on April 1, 2014

- b. Colleges increasing their CFT fee by less than 5% next year:
 - i. Business (planning on a 5% increase)
 - ii. All colleges were reminded that increases must go in the annual report, so the deadline for making this determination is April 1
 - c. ATRC update
 - i. A. Kidd gave the annual update on the ATRC's CFT budget, including last year's expenses and current important initiatives
 - ii. ATRC budget will remain the same in FY 2015
5. Other
- a. None
6. Meeting adjourned at 11:55am