

**University Charges for Technology Committee**  
**Meeting Minutes**  
**Monday, April 5, 2010**  
**4:00 – 5:00 PM**  
**Weber 202**

Attending the meeting: Ed Peryonnin(Chair), Tamla Blunt (CAS); Larry Cobb, Susan Deines (CVMBS); Jack McGrew (Natural Sciences); Chris Ketterman (Liberal Arts); Dave Carpenter, Eric Tisdale, Brian Collins (CAHS); Debbie Devore (WCNR); Jon Schroth, Peter Riedo, AJ Bourg (COB); Mark Ritschard, Hannah Hudson, Derek Williams(COE); Don Albrecht (Library); Jesse Hausler, Marla Roll (ATRC)

1. Meeting called to order
  - a. Introductions
  - b. Fall committee meeting minutes reviewed and approved
  - c. Reminder – CFT Reports due next week.
2. Student printing update –
  - a. The library is looking for a solution. Their contract expires July, 2011.
  - b. Housing is looking for a solution to provide printing kiosks for students.
  - c. Printing kiosks will be installed in the new Behavioral Sciences Building. They want to use Pharos to manage printing. Accounting does not want to permit a large number of small transactions on the student accounts.
  - d. Neal Lujan’s group (Student Services) proposes using RamCard/RAMCash (a debit card) to charge printing.
  - e. There are two possible print quota management software applications on campus – Pharos and Paper Cut.
  - f. Four colleges (College of Agricultural Sciences, College of Applied Human Sciences, College of Liberal Arts and the Warner College of Natural Resources) are using the same software to manage printing – Paper Cut.
  - g. The library uses Pharos for security. It has a print quota add-on. The College of Business also uses Pharos.
  - h. Some discussions have taken place about integrating Pharos and Paper Cut with RamCard which would begin to enable students to print across campus.
3. ATRC funding
  - a. The UCFT agreed in the fall that: ATRC would be provided \$20,000 a year from College Tech Fee accounts at the beginning of the year in the same ratio they now provide. Any unexpended revenue will be rolled over into the next year. ATRC is required to file the annual tech fee report to the UCFT chair in the spring. If ATRC needs an adjustment to their budget, they must provide UCFT rationale officially, and UCFT will vote on its merits.
  - b. At that time, Mark Ritschard, COE, made the motion to discuss changing how the charge ratio is determined from percentage of tech fees brought in to total number of students per-college. The rationale was that students who have raised their own tech fees pay disproportionately. The outcome of any change would be that there would be less than a .5% change in anyone’s budget with Engineering

gaining the most and Liberal Arts losing the most. The question was called. The motion failed 9 – 3.

- c. Ken Blehm, CVMBS emailed the chair requesting the idea be re-introduced. The chair provided analysis (spreadsheet below).

	\$20,000 allocation			OBIA Student count		Allocate by student count			Net overall impact	
	College revenue as a percent of revenue	Proposed FY09 Allocation	Difference from last year	Fall 2009 OBIA count	Fall OBIA % of total population	Proposed Allocation from Colleges	New total cost difference from last year	Net-net cost difference from fall formulation	%Impact on total revenue for cost difference per college	2009 Revenue
		\$ 20,000.00								
Agricultural Sciences	6.3%	\$ 1,266.00	\$ (167.00)	1,420	5.9%	\$ 1,171.91	\$ 94.09	\$ (72.91)	0.04337%	216,939.00
Applied Human Sciences	20.0%	\$ 4,006.00	\$ (530.00)	5,021	20.7%	\$ 4,143.76	\$ (137.76)	\$ (667.76)	-0.02077%	663,235.00
Business	11.4%	\$ 2,288.00	\$ (302.00)	2,144	8.8%	\$ 1,769.41	\$ 518.59	\$ 216.59	0.12817%	404,596.00
Engineering Intra-University (Dept. 1032)	18.8%	\$ 3,750.00	\$ (496.00)	2,156	8.9%	\$ 1,779.32	\$ 1,970.68	\$ 1,474.68	0.30639%	643,194.00
Liberal Arts	5.6%	\$ 1,116.00	\$ (148.00)	3,012	12.4%	\$ 2,485.76	\$(1,369.76)	\$ (1,517.76)	-0.78643%	174,176.00
Natural Sciences	10.4%	\$ 2,072.00	\$ (274.00)	5,308	21.9%	\$ 4,380.62	\$(2,308.62)	\$ (2,582.62)	-0.42148%	547,746.00
Natural Sciences	17.9%	\$ 3,572.00	\$ (472.00)	3,019	12.5%	\$ 2,491.54	\$ 1,080.46	\$ 608.46	0.49888%	216,578.00
Resources	6.1%	\$ 1,220.00	\$ (161.00)	1,526	6.3%	\$ 1,259.39	\$ (39.39)	\$ (200.39)	-0.00735%	535,951.00
Veterinary Medicine	3.6%	\$ 710.00	\$ (94.00)	628	2.6%	\$ 518.28	\$ 191.72	\$ 97.72	0.17294%	110,860.00
				24,234						

- d. Move to approve the following motion: ATRC funding shall be charged on a per student basis using the previous Fall’s student census for any fiscal year. (Ex: July 2010 ATRC budget adjustments to the colleges will be based on published OBIA Fall 2009 student population).

- e. Motion passed unanimously.

4. Sun Terminal support discussion.

- a. Larry Cobb (CVMBS) raised the issue about how the Sun Ray’s are supported in the on campus.
- b. The support should be formalized.
- c. Units that are in general areas should be covered by UTFAB.
- d. Mark Ritschard informed the group that there is an initial college agreement that covers most systems.
- e. Mark Ritschard (COE) informed the group that he met with UTFAB, and he’s agreed to present a proposal to them for maintaining the systems in the two common areas – Clark and Lory Student Center.

5. Proposed Changes to the CFT manual under “Proposal for Expenditures” by COE:

***Current language:***

*The Assistive Technology Resource Center should be consulted when designing computer laboratories with improved accessibility for all students. To meet the needs of individual students with specific disabilities, the Assistive Technology Resource Center may purchase or provide specialized equipment or other appropriate accommodation(s) as warranted on behalf of a particular student. Total expenditures for such accommodations during each year will be allocated to each college's E&G budget, in proportion to the Charges for Technology collected by each college the previous year, to reimburse these costs incurred by the Assistive Technology Resource Center.*

***Proposal to replace the above paragraph with the following, and create a new section entitled “Assistive Technology” before “Allowable Uses of Funds”:***

*The Assistive Technology Resource Center should be consulted when designing computer laboratories with improved accessibility for all students. To meet the needs of individual students with specific disabilities, the Assistive Technology Resource Center may purchase or provide specialized equipment or other appropriate accommodation(s) as warranted on behalf of a particular student. To utilize CFT funds for such expenditures, a representative of the Assistive Technology Resource Center must attend the spring UCFT meeting and present a proposed budget for the following fiscal year. If budget was provided during the current fiscal year, the proposal will also include a written report of the current year's expenditures.*

*If a budget is approved for the Center, that budget will be distributed to the colleges on a per student percentage basis, i.e., the percentage of total students enrolled in a college during the current year versus the total students enrolled in the university for the current year. The CFT funds for the Assistive Technology Resource Center will be transferred out of college CFT accounts shortly after July 1 of each fiscal year.*

- a. The committee shall take the proposed changes back to their colleges.
  - b. The committee shall discuss and, if no changes are recommended, vote on the motion at the next meeting (in the Fall).
6. Reminder that reports are due.
  7. Fall meeting will be scheduled on Exchange calendars.
  8. Meeting was adjourned at 5:02PM