

University Charges for Technology Committee
Meeting Minutes
Friday, April 8, 2011
8:00 – 9:00 AM
Engineering B203 (The Lockheed Martin Titan Studio Classroom)

Attending the meeting: Ed Peyronnin (CAS, Chair), Annie Heiliger (CAS); Larry Cobb (CVMBS), Alex Griffin (CVMBS); Jim Cox (Natural Sciences); Dave Thilmany (Liberal Arts); Dave Carpenter, Eric Tisdale, (CAHS); Debbie Devore, Brittany Bernard, Robin Mcgee (WCNR); Jon Schroth, (COB); Marla Roll (ATRC); Mike Brake (CASA); Scott Bailly (ACNS); Mark Ritschard (COE), Kevin Warner (COE)

1. Meeting called to order
 - a. Introductions
 - b. Approval of minutes – Dave Carpenter moved to approve, seconded, unanimous approval
2. Student printing update
 - a. Paper Cut is licensed now by the library and will replace the existing service offered through CCS.
 - b. PaperCut API with RamCard is being developed
 - c. Graphical process model incorporating all possible clients created
 - d. Business policy under development and review
 - e. Library scheduled to go live 1 July when CCS contract runs out
3. Approved proposed changes to the CFT manual under “Proposal for Expenditures” by COE:

Current language:

The Assistive Technology Resource Center should be consulted when designing computer laboratories with improved accessibility for all students. To meet the needs of individual students with specific disabilities, the Assistive Technology Resource Center may purchase or provide specialized equipment or other appropriate accommodation(s) as warranted on behalf of a particular student. Total expenditures for such accommodations during each year will be allocated to each college's E&G budget, in proportion to the Charges for Technology collected by each college the previous year, to reimburse these costs incurred by the Assistive Technology Resource Center.

Proposal to replace the above paragraph with the following, and create a new section entitled “Assistive Technology” before “Allowable Uses of Funds”:

The Assistive Technology Resource Center (ATRC) should be consulted when designing or modifying computer environments, both physical and electronic, to address accessibility, ergonomic and universal design considerations. To meet the needs of individual students with specific disabilities as defined by the Americans with Disabilities Act and Section 504 of the Rehabilitation Act, the ATRC may

purchase or provide specialized hardware, software or other appropriate accommodations as warranted on behalf of a particular student with a disability. To utilize CFT funds for such expenditures, a representative of the ATRC must attend the spring UCFT meeting and present a proposed budget for the following fiscal year. If budget was provided during the current fiscal year, the proposal will also include a written report of the current year's budget and expenditures.

If a budget is approved for the ATRC, that budget will be distributed to the colleges on a per student percentage basis, i.e., the percentage of total students enrolled in a college during the current year versus the total students enrolled in the university for the current year. The CFT funds for the ATRC will be transferred out of college CFT accounts shortly after July 1 of each fiscal year.

4. Review of ATRC proposed budget items for FY 2012
5. Reports are due to Ed.Peyronnin@Colostate.edu April 11, 2011.
6. Fall meeting will be scheduled on Exchange calendars.
7. Meeting was adjourned at 9:04AM