

Charges for Technology Spring 2002 Meeting Minutes

- Burns gave a brief “State of Computing on Campus”
- Schedule for Reporting – McNamara reminded the group that there are two reporting periods:
 - February 1 – intent to increase or decrease CFT for the following academic year. This deadline has been moved up in order to provide the information to the VPRIT for the budget hearings.
 - March 1 – annual CFT Report. Please note that the templates (Word document and Excel spreadsheet) will be changed slightly for next year. You will need to download the new versions from the web at that time.
<http://www.colostate.edu/services/acns/ChargesforTechnology.html>
- CFT for Library – Jaramillo presented statistics on the number and usage of the computers in the Library and noted that the Library is reviewing options for funding. Jaramillo asked the group to engage in dialogue about the possibility of a Library CFT, possibly \$5/semester/student. Issues discussed:
 - Require students to buy or lease a computer instead. A requirement doesn’t get around the problem of expensive specialized software.
 - Space. Neither the colleges nor the Library have additional space. The Library would use the CFT to maintain and upgrade existing machines.
 - Use of the Citrix model to make access more available from non-Library locations.

It was noted that an additional fee must be student driven and might be able to be “added on” to the existing college fee if there was support from the students in all colleges. Some thought this might be confusing to students and others raised concerns that it would be perceived as double billing. Jaramillo was charged with a) doing a survey of students to get a reading from them and b) providing a financial plan to the CFT committee at the Fall 02 meeting. In addition, the colleges agreed to go back to their technology committees and broach this subject with them, and bring feedback to the Fall 2002 CFT meeting.
- Updates to the Manual, Burns – The committee unanimously approved the changes to the manual (mostly cosmetic). www.colostate.edu/services/acns/ChargesforTechnology.html
- Changes to the Manual, Larkins/Spight – The committee approved changing the manual to include language on the use of CFT for training/technology development. The proposed changes were approved and are now available on the web.
- Assistive Technology, Timing of Charges – McNamara (reporting for Marla Roll). Per the request of the CFT committee, ATRC and the VPSA’s office will get college budget officers their figures for ATRC costs by April 1st of each year. This is to make sure the information is available to the colleges in time for students to vote.
- Distribution of Assistive Technology Costs – The committee reviewed options to distribute costs by percent of students, by revenue and by a mix of ½ and ½. After discussion, the committee elected to continue the distribution as it is (i.e., by revenue).

- College of Business Laptops – Schroth reported that President Yates was considering the laptop as an optional program. The college is reviewing whether or not they will go forward with an optional program.
- Budget Dates – Burns noted that the dates for all college budgets, including CFT expenditures, will be aligned in FY 03 with the University fiscal year, July 1 to June 30. Burns suggested that the CFT managers in the college work with their budget officers to address any issues with CFT funds.
- Printing Quotas/Charges – The committee unanimously approved the intent behind the print quota/fee proposal and was supportive of putting this structure in place. This will be forwarded to ITEC. [Note: ITEC approved this proposal at the April 19, 2002 meeting. Further discussion will be held at UITSS and future CFT meetings.]
- Swing Space for Lab Renovations – The committee discussed the possibility of sharing the cost of renovating space in GSB (2nd or 3rd floor) to use as swing space. Burns will investigate if CFT can be allowed for any renovations (paint, carpet) other than furniture, and will work with Facilities to identify appropriate space that can be remodeled and rewired.