

**University Charges for Technology Committee
Meeting Minutes
Wednesday, November 7 2007
10:00 – 11:00 AM**

202 Weber

In attendance were: Ed Peyronnin, Tamla Blunt (AgSci); Janet Bebell (Business and Financial Services); Dave Carpenter, Eric Tisdale (CAHS); Mike Brake (IU); Ken Blehm (CVMBS); Don Albrecht (Libraries); David Thilmany (Liberal Arts); Debbie Devore (WCNR); Jim Cox, Jack McGrew (Natural Sciences); Pat Burns, Scott Baily (ACNS)

Topics of discussion:

1. CFT accounting
 - a. Janet Bebell, Business and Financial Services, reported that no major problems existed with UCFT accounts. Baily will email the final accounting report prepared by B&FS to the UCFT list.
 - b. CFT Manual changes – Questions were raised regarding carpet and ceiling tiles in labs and other areas where CFT-funded equipment exists. Burns suggested that such requirements are better included in annual physical development plan requests. ACNS will update the manual with current technology fee rates – no other changes were requested at this time.
 - c. Summary of expenses for FY 06 – Baily provided a summary of tech fee rates, income, and expenses.
2. UTF, UFF activities – Burns described priorities and projects being funded by the University technology and facility fees. Burns also needs to hear from the colleges about proposals to share costs for networked computer classrooms. A funding model has been proposed in which: UFF funds electrical work, network infrastructure and remodeling costs; UTF funds instructional technology; and the colleges purchase, install, and maintain computers in departmental classrooms. Dave Carpenter agreed to send Burns a memo stating that the colleges are actively working on this, and they expect to have a prioritized list of rooms developed to Burns by December. Burns and Blunt will approach the UFFAB with this request.
3. FY08 reports are due Monday, April 21st, and the spring meeting will be held Wednesday, April 2nd from 10:00 – 11:00 AM in 202 Weber.
4. The meeting adjourned at 10:40.