

University Charges for Technology Committee
Friday, February 9, 2006
2:00 – 3:00 PM
Weber 202

Meeting Minutes

The meeting was called to order at 2:05 PM. Faculty, staff and/or student representatives from each College, the Intra-University Option, and Assistive Technology Resource Center were in attendance.

1. FY 07 Reports – Feedback was provided regarding the early reporting deadline results in the Colleges having to project far in advance of actual purchases taking place. While reporting later in the year, or soon after the fiscal ends, would produce reports with much higher accuracy, ACNS is being asked to provide this reporting early in the year.
2. Marla Roll provided updates to the group on Assistive Technology expenditures, and requested that the Colleges coordinate with her when they move or add labs.
3. Update on funding of HVAC costs – Pat Burns reported that Internal Auditing had approved using CFT funds to add environmental conditioning (air conditioning, fans, ventilation, etc.) to existing facilities to condition equipment purchased with CFT funds. However, construction of new rooms, or adding walls to existing facilities, is not an allowed CFT expense. A recommendation to include electrical work (UPS, new circuits, etc.) as part of this allowance was well received by the group.
4. Other proposed changes to the manual, in addition to the HVAC allowance mentioned above, were reviewed. A vote to approve changes in the February 2007 draft, including the allowance of electrical work in addition to HVAC in support of CFT-funded equipment, passed unanimously.
5. No other discussion topics were raised. The meeting adjourned at 2:50 PM.