

**University Charges for Technology Committee**  
**Meeting Minutes**  
**Wednesday, April 2nd, 2008**  
**10:00 – 11:00 AM**  
**202 Weber**

Attending the meeting: Ed Peryonnin, Tamla Blunt (Ag Sciences); Barbara Gotshall (Summer Session); Mark Ritschard, Chris Klumph (Engineering); Jack McGrew and Jim Cox (Natural Sciences); Ken Blehm (CVMBS); Chris Ketterman (Liberal Arts); Dave Carpenter, Eric Tisdale, Matthew Sartin (CAHS); Katie Gleeson (ASCSU); Don Albrecht (Libraries); Debbie Devore (WCNR); Michael Brake (Intra-University)

1. FY 08 reports are due Monday, April 21<sup>st</sup>. This due date (third or fourth week of April) should remain fairly constant going forward, as all fee packages will be presented to the board at the same time. Colleges should pay special attention to:
  - a. Verify student committee approval for CFT activities
  - b. Make sure the carry-forward amounts are correct. Baily will email FY07 balances
  - c. Justify carry-forward balances projected for FY08 -> FY09
2. Assistive Technology Expenses – Marla Roll introduced Jesse Hauster, a new employee at ATRC. Their presentation materials were emailed to the CFT members, and will be posted to the UCFT web site. Mike Brake (IU) volunteered to pilot the network-based applications being proposed by ATRC and report his findings to the group within two weeks.
3. Wheelchair accessibility in open computing labs – Marla Roll encouraged the group to think in terms of “universal design”, or designing labs to benefit all users (including those requiring assistive technology).
4. Summer session charges – Burns recommended that colleges have a discussion with their technology fee committees about the possibility of implementing a tech fee for the summer session. The Board of Governors has already approved this, but the student committee would certainly have to endorse such a change.
5. Other questions or discussion? – Ken Blehm heard that students were having problems with wireless connectivity in Morgan Library, and will put those students in contact with Don Albrecht for follow-up. Ken also recommended creating a policy regarding the fiscal responsibility for repair and maintenance of SunRay kiosk terminals installed using UTFAB funding. This is assumed to be the Colleges’ responsibility, but that needs to be clarified. Burns said he would draft the policy.
6. The meeting adjourned at 11:00.