

Attachment B

7 April 98

MEMORANDUM

To: Deans and College Technology Personnel

From: Pat Burns, ACNS

RE: Charges for Technology Approval Required

It is come to my attention that College Technology Committees need formally to approve Charges for Technology (previously referred to as Tech Fees) every two years, as stated in the Charges for Technology manual on page 2. This policy was instituted in Spring Semester 1996. So that the University meets this commitment, it is essential that your College Technology Committees conduct a vote on this matter this semester ñ the vote simply needs to be that the College Technology Committee approves continuance of Charges for Technology.

The University needs to report to the SBA at its June meeting that such a vote has occurred in all Colleges this semester, and that the results were in the affirmative. Therefore, please conduct a vote on this matter, and report the date and result of the vote to Debbie Plummer (1-1577, dplummer@colostate.edu) at ACNS before the end of the semester. Of course, if you have any questions, please do not hesitate to contact me forthwith at extension 5778, or pburns@colostate.edu.

Also, it now appears that ACNS will be reassuming responsibility for Charges for Technology, including the Charges for Technology manual and the reporting requirements. In order to improve coordination and minimize ñfire drillsñ such as that we are now experiencing, in the Fall of 1998, I will initiate one meeting per semester on Charges for Technology, among all Colleges and ACNS.

Distribution: College technical personnel