Minutes of ITEC Meeting
Monday, July 27, 1998

ITEC members present: Bomotti, Harper and Hayes (for Crabtree)
ITEC members absent: Crabtree and Raich

Information Technology Directors present: Alire, Burns, Hesser and Maher
Information Technology Directors absent: Ebersole

1. Status of Modem Pool Plan - Burns
    o   ITEC passed a policy prohibiting unpaid bypass of the central modem pool unless the total costs of the infrastructure are paid - unpaid bypass occurs when using modems on telephone lines obtained from CSU Telecom, and not paying for the external costs of the telephone circuit; alternatively, units external to the campus can obtain external access from US WEST - this in general is not possible on campus due to lack of US WEST infrastructure.
    o   ITEC also endorsed ACNS' current policy that only individual owners of accounts on ACNS central servers are allowed to log into their accounts; since ACNS will be authorizing access to the central modem pool access using users' accounts on ACNS servers, this effectively mandates that all using the modem pool will need to subscribe to the modem service and have individual accounts on ACNS servers.
    o   A committee has been constituted to manage the central modem pool.
    o   Usage fees for central modem service will be implemented in August, and persist for one full year.
    o   Access via the current modem pool, at 491-2222, will be maintained, and free, through September 30, 1998.
    o   ACNS was directed to communicate the impending changes to the campus.
2. HRS System Report - Hesser
    o   A project team has been dedicated to the HRS implementation effort and we are on schedule for a January, 2000 production date. External consultants are a critical resource necessary for the project to succeed and there is a projected budget shortfall associated with this resource.
    o   Virtually all of the IS technical resources are allocated to the HRS project and the year 2000 compliance efforts. Critical checkpoints will be four pilot reviews scheduled during the next four months. If the project does not pass for any of the pilot reviews, it will be placed on hold and resources will be reallocated to make the existing HRS system date compliant.
3. Year 2000 (Y2K) Problem - Burns and Hesser
    o   All of ACNS central servers are Y2K compliant.
    o   IS is in the process of implementing a plan to address the Y2K problem; some portions of the plan have been accelerated to assure compliance well before January 1, 2000.
    o   Hesser presented an long list of "embedded" systems which might have the Y2K problem; Burns illustrated that any device which obtains timing from a chip is a candidate for having the Y2K problem - it is likely that there are many such devices in existence at CSU - to assess whether such devices will present problems, the individual manufacturers must be contacted.
    o   ITEC approved the model of ACNS developing technical solutions, and working with the Colleges/units to coordinate their efforts in addressing the Y2K problem, but that the colleges/units are themselves responsibly for assuring Y2K compliance.
    o   As part of the Y2K effort, ACNS suggests performing a "computer census," consisting of developing a database of current computer hardware and software configurations, and ACNS will develop a plan to this effect.
4. New Staffing in ACNS - Burns
    o   Burns indicated that, effective July 1, 1998, Linda McNamara is the new Associate Director for University Information Technology Support Services (UITSS).

- o Three staff positions, one of which has been filled with an experienced person from ACNS, will report to McNamara - the other two positions are expected to be filled in August.
- o Moving McNamara over from Computer Training and Support Services (CTSS) will allow an additional state classified person to be hired in CTSS, thereby enabling CTSS' training efforts to be expanded.
- o Harper indicated that this new structure needs to be advertised widely, especially at the Fall Leadership conference.