

Attachment E

Summary of Status of Laptop Leasing Initiative

1. Why laptops?

- The only way to support interactive, hands-on computer instruction at large scale
- The only way to “level the playing field” for access to technology
- To remain competitive with other schools and programs
- Convenience

2. Administrative Approach

- Include under the auspices of Charges for Technology (CFT)
- Implement on a college by college basis
- Students will have to approve, in each college, after an CFT “process” including a position paper, open for a, surveys, formal vote of the student body, approval of the CFT college committee
- Cost will be included in the financial aid package
- A contract between the University (College) and each student will have to executed
- Will use the University’s standard student billing systems, including insurance against bad debt for which there is a nominal “tax”

3. Leasing parameters

- Reasons for leasing
 - a. Puts much of burden of support on the vendor (necessary due to lack of staffing)
 - b. Vendor will insure against breakage and theft
 - c. Vendor will replace/upgrade every two years
 - d. Direct student ownership would not allow use of University software licenses
- Per-student cost – an additional about \$600 per semester (total CFT would be \$700 per semester)
- Total additional cost in College of Business (at 900 students) = \$1.08 million per year (existing CFT budget is \$2.4 million per year)

4. CFT process

- Student approval required after development and wide circulation of a proposal

- ITEC approval by March 2001
- Presidential approval
- SBA approval

5. RFP

- Why an RFP?
 - a. Puts much of burden of support on the vendor (necessary due to lack of staffing)
 - b. To ensure a viable purchasing process
 - c. To obtain good prices
 - d. To achieve consistency in hardware/software
- Implementation contingent upon CFT approvals and satisfactory solution to TABOR issues
- 4-year term, each year contingent upon satisfactory solution for hardware for the next year, and satisfactory performance; possibly 2 additional 2-year terms
- Customizable on a college by college basis
- Guarantee volume from COB
- Will include contract in the RFP, to which the vendor must agree (prevent possible lengthy delays subsequent to award wrangling over legal issues)
- Students will keep their computers during summers, breaks, etc.
- A provision for buy-out will be included

6. Physical infrastructure issues

- Need additional networked classrooms
- Need additional network jacks everywhere
- Need to deploy wireless networks everywhere

7. TABOR

- Make the entire CFT activity an enterprise?

8. Financial Aid Issues (meeting w/ Student Financial Services Aug 18, 2000)

- Census date for financial aid is March, this program would not be approved by the SBA until June

- Desire for “one size fits all” program, especially in implementation of CFT scholarships

9. Purchasing Issues (meeting w/ Purchasing Aug 30, 2000)

- A very tough RFP to write (e.g. how to evaluate vague promises to upgrade?)
- Need to start early to maintain Linda Meserve’s involvement

10. Other issues

- Need to support centrally with DHCP, wireless, security
- Need to consider centrally supporting with maintenance
- Effect upon enrollment (increase in number and quality of applicants noticed elsewhere)
- How to handle double majors
- How to extend the program to faculty and staff