The University is in the process of establishing an electronic identity, including an electronic mail address, that will be required to obtain electronic services. This program will be instituted on June 10, 2001. One significant goal of the program is to begin to use email for official communications. Another goal is to facilitate users' access to services by deploying services in a self-subscription mode.

Electronic identities, or eID's, will be self-administered via an eID Web page. Beginning June 10, 2001 when the program is available, faculty and staff who have accounts on ACNS' central servers will use their current email addresses and logins as their default eID. However, all existing students will be required to access the eID web page to verify their electronic mail address. All new faculty, staff, students and associates will be required to obtain a new electronic identity (eID), and select a login name and enter an email address. New students, faculty and staff will log in to the eID web page, enter their PID and PAC, and select their own eID's. Associates will not self-administer their eID's, and will need an on-campus sponsor to obtain an eID.

June 10 is the beginning of Preview and ACNS desires to test the pages with incoming students. If changes or modifications are required, ACNS will effect them over the summer, in order to be ready for a smooth transition this fall when eID becomes a requirement. eID will be required for spring 2002 registration (in Oct 2001). All students will need to "touch" the eID web page at least once, else they will have a hold put on their registration.

Those associated with the University who are not in HR or ISIS will need to be added to the "Associates" database by an HR officer and must also have an on-campus sponsor (e.g. a faculty or staff). The HR officers (those responsible for the personnel work in each department) are currently responsible for adding and editing information in the Associates database via a Web page, and will be the only ones allowed to add new "Associates." Sponsors, however, will be able to renew associates' eID's via a web page. Training HR officers to use the Associates database will be performed by ACNS staff.

Action item: ITEC approval is requested that department HR officers will be the individuals responsible for adding and editing information in Associates database.