

Friday, September 28, 2001

10 AM – 12 Noon

VPRIT Conference Room 203 Administration Building

1. College of Business Laptop Proposal (Attachment A) – Menon

ITEC commented that this was the strongest proposal that they have seen to date from the College. In general, ITEC's reaction was favorable. ITEC suggested that the College address the following points to strengthen it even further, and then resubmit it to Tony Frank:

- i. Summarize the tuition plus mandatory fees for all colleges of business in the state, with particular attention to CU Boulder, and compare them to current and proposed tuition and mandatory fee figures for the CSU COB.
- ii. Mention that financial aid allows for students to include these costs in the financial aid package.
- iii. Discuss the different categories of students (majors, non-majors, students trying to gain admission to the college) and whether and how they would have access to technology for COB courses. Cite whether students from other colleges would be able to buy into the laptop program, and how they would be handled if they did. Discuss how transfer (in and out) students would be accommodated.
- iv. Obtain good, comparative numbers on costs from other colleges of business, particularly peer institutions, which require student ownership of laptops.
- v. Clarify the sequencing, that the program would begin with freshmen year students, and roll forward by one class in successive years.
- vi. Mention that students would get to retain possession of the computers over the summer.
- vii. ITEC suggested that a more comprehensive college survey to determine student understanding and support be conducted, as adequate documentation of student support is always a problem when these matters are taken to the State Board.
- viii. Discuss the uses of the reserve account associated with the start-up of the program. Give specifics on plans to create a quasi endowment from the reserve to assist needy students with costs of the laptop program.
- ix. Clarify the ownership of the laptops when students graduate and/or leave the program.
- x. Describe how the program will deal with theft, damage, etc of laptops.

Once these items are incorporated into a full-blown proposal, the Provost should make arrangements to brief the President in order to gain his support.

2. Discuss report from on-line ad hoc committee (Attachment B) – Maher

- Significant discussion on this matter occurred, with diverse viewpoints presented. While all agree that the University needs to be more engaged in on-line education, there is no real plan for what areas will be targeted for transformation at what times, and how aggressive the University will be in pursuing this activity. However, Maher indicated that significant activity was occurring in developing and transforming courses for campus use and distance delivery. It would be worthwhile if at a future ITEC meeting that the status of these developments be presented so that committee members would have a better understanding of CSU's endeavors in this area. After considerable discussion, it was decided that a comprehensive planning activity which identifies needs and matches them with University capabilities be conducted as a first order of business by the person who fills the VPEOIT position.

3. Discussion of revision of Interim Acceptable Use Policy (AUP) for computing (Attachment C) – Burns

- ITEC approved this item that now makes users responsible for reasonably securing their computers, rather than making them responsible for all activity that occurs on their computers.