

**ITEC Minutes  
For ITEC Meeting of  
Friday, November 30, 2001  
10 AM to Noon  
Room 203 Administration Building**

1. Report of central meeting on Charges for Technology (**Attachment A**) -- Burns
  - a. Various options for partitioning the costs of assistive technology to the colleges have been suggested with a revision that these costs would be partitioned in relation to college student head count. ITEC stated that they would accept any reasonable change in the manner of partitioning the costs for Assistive Technology to the Colleges
  - b. Burns was instructed to bring a proposal forth on printing as part of the normal, annual reporting and approval process for Charges for Technology
2. Report on eID implementation (**Attachment B**) --Burns
  - . Information item - ITEC looks forward to future reports in this area
3. Energy conservation on computers initiative (**Attachment C**) --Burns
  - . Information item - ITEC looks forward to receiving the data on the implementation of energy conservation on computers
4. Internet access and charge back (**Attachment D**) -- Burns
  - . ITEC was informed of the Executive Budget Committee's approval of the budget plan for central networking for FY02, including the approval of expending \$100k for router upgrades and keeping the additional \$100k in the networking account for exigencies
    - a. ITEC approved the schedule for determining central network charges for FY03, i.e., that the subscription period will end Jan. 4, 2002, and the reductions in basic service telephone costs will be determined by January 18, 2002.
    - b. ITEC approved the cost partitioning algorithm for FY 03 that will be the same as that for the current year, however the total costs will increase.
    - c. ITEC stated that additional work on the budget (particularly expenses) for FY 03 is needed, and requested that central server upgrades be considered as an item to be included in the network charges beginning in FY 03
5. Update on HR and SIS Projects (**Attachment E**) -- Hesser
  - . Information item -- The HR project startup was postponed from January 1, 2002 because of the loss of a key implementation staff member. A new implementation team leader is being recruited and other than the loss of time in implementation, no other set backs has occurred. Good progress is being made on the specification of the new Student Information System.
6. Status of VPEOIT hire -- Alire
  - . Search suspended, a planning group has been established to devise recommendations in this area
7. Report of DECC activities, technology survey --Harper
  - . Harper distributed CCHE's proposal for collecting data for IT usage in courses and reported that the DECC does not endorse it
    - a. The bid process for Course Management Software is nearing completion; although it will be permissive this year, there is some thought that CCHE is heading towards a single platform for all distance education courses
8. Other
  - . ITEC requested that a group be formed to assess the status of e-commerce and e-business implementation to determine whether additional central activity would be appropriate. Hesser agreed to convene a group to address the issue.