

ITEC Meeting Minutes
July 8, 2004
8 Am to 10 AM
106 Administration Building

Minutes

Action Items

1. IT policies for which approval is solicited
 - a. Use of electronic student pictures (Attachments A and B) – Rich Wagner
 - i. ITEC discussed various facets of this item. ITEC referred this item back, with a request that the following items be addressed, after which ITEC will reconsider this issue:
 1. Some examples of inappropriate use should be included, as a limiting factor, e.g. “where is the line crossed for inappropriateness use?”
 2. Explicitly indicate under which circumstances a photo may be re-released, and specify circumstances under which it can not be re-released.
 3. Explicitly state that the CSU IT Security Policy and the CSU Personal Records Privacy and Security Policy apply to electronic photos.
 4. Clarify the conditions under which the photos are be treated as internal business information (e.g. as are grades), and as directory information, as different policies apply under each of these scenarios.
 5. Solicit feedback from the students regarding this policy. Linda McNamara will take this topic to the portal working committees.
 6. Ultimately, this item may need to be taken to the Cabinet, and probably should be on the Cabinet’s agenda for a discussion.
 - b. CSU Personal Records Privacy and Security Policy, ver. 1.0 (Attachment C) – Burns
 - i. Approved
 - c. CSU IT Security Policy, ver. 1.1 with minor revisions (Attachment D) – Burns
 - i. Approved, with some suggested changes in tense in the definition of “a firewall” that Burns will implement
 - d. Portal use policies (Attachments E and F) – Burns
 - i. Approved

Information/Discussion Items

2. HB 03-1175 (non-SSN) status – Burns
3. Personal Records Assessment Committee, status update – Burns
4. CSUIITE rewire status (Attachments G and H) – Burns
5. Dark fiber projects status – Burns
6. ITEC charter, updates of ITEC charter, IT Governance – Frank
 - a. Burns was charged with drafting for ITEC’s consideration an IT governance structure, including revision of the ITEC charter.