

Information Technology Executive Committee (ITEC)
Meeting Agenda
Thursday, September 15, 2005; 8:00 – 10:00 AM
Conference Room 309, Administration Building

Minutes

1. Approval of minutes for the July 21, 2005 ITEC meeting (Attachment A)
 - a. See <http://itec.colostate.edu/?page=minutes> for supporting documents
 - b. Approved with no changes.

Action Items

1. CSU IT Security Policy Ver. 1.5 (Attachment B) – Burns
 - a. Approved unanimously.
 - b. Attachment C, the emerging federal legislation regarding identity theft, was discussed. After this legislation is finalized, Burns will begin revising the CSU IT Security Policy to comply with that legislation. That legislation requires notification to individuals, in the case of reasonable expectation that identity theft has occurred. Such notification could be very expensive, and the issue of who bears these expenses arose. ITEC judged that it should be a shared expense between central and the department, with the split determined from a judgment call – if the unit was negligent in complying with CSU’s IT security policies, they should bear the preponderance of the expense. If they were substantially in compliance, then the preponderance of the expense should be borne centrally.
2. CSUID Implementation Plan (Attachment D) – Burns
 - a. ITEC approved this as a “target” document, with regular progress reports back to the ITEC. However, Burns was asked to approach Housing with ITEC’s request that Housing consider a wholesale recarding of students. Students sent their new ID cards would be instructed to destroy their old ID cards with their PIDs (SSNs) on them, thereby mitigating the University’s liability in this regard.
 - b. Burns was asked to arrange for Chase and Ickes to meet with the RFP committee for a University access control system. The concern is that the committee might not be thinking of the extent to which this might be implemented for access to large, academic buildings, computer classrooms and other laboratories.

Discussion Items and Reports

1. Progress report on Payment Card Data Security – Osika
 - a. Osika presented a progress report. Good progress is being made by all units, but there are still concerns about the Bookstore.
 - b. Burns was instructed by ITEC to meet with the bookstore and assess its connectivity for its systems.
2. Cellular RFP status (Attachment E) – Burns
 - a. The University is in final contract negotiations with Sprint.
 - b. Discussions were had concerning cell phone payment policies, employee reimbursement for personal calls. Burns will be invited to these discussions that are occurring with Business and Financial Services and the Controller.
3. CSUIITE status report – Burns
 - a. IMP completed
 - b. Hughes Stadium being turned up – wireless has not been installed in Hughes.
 - c. Visual Arts in process (conduits done, starting to pull wire).
 - d. CETT design done, CVMBS funding the extra jacks was approved by ITEC.
 - e. Military Science design in process, cost of electronics is an issue.