

Attachment A

**Information Technology Executive Committee (ITEC)
Meeting Minutes
Thursday, July 21, 2005, 8:00 – 10:00 AM
VPSA's Conference Room 201 Administration Building**

Action Items

1. IT Governance, new members – Burns
New members were introduced, and the new IT governance structure was discussed.
2. Approvals of changes to support Payment Card Data Security – Burns, Fencil
 - a. CSU IT Security Policy ver. 1.4 (Attachment A)
 - b. CSU Personal Records Privacy and Security Policy ver 1.1 (Attachment B)
 - c. Summary of discussion with the campus

The modifications to these policies bring the University into compliance with the Payment Card Industry Data Security Standards. These modifications and the meeting with the campus were discussed. The proposed solution for on-line credit card merchants requires recoding existing applications, immediate processing, and interaction with CASHNet. The following difficulties in complying with the CSU IT Security Policy exist: 1) credit card numbers are collected and stored for charges that are applied later, 2) credit card numbers are collected and stored, and later used to give refunds, and 3) some departments outsource credit card processing, and the outsourced vendor may not yet be compliant with the Payment Card Industry Data Security Standards. However, it is possible for an on-line merchant to petition Business and Financial Services for an exception to compliance.

ITEC approved the policies with the instructions that they be used as a guide to bring units into compliance, and that Business and Financial Services work with units to develop plans to become compliant. Progress in this endeavor shall be reported back to the ITEC at its next meeting.

3. CSUIITE Campus Rewire Project – Burns
 - a. Status (Attachment C)
 - b. Initial rankings (Attachment D)
 - c. Approvals requested
 - i. Policy (Attachment E)
 - ii. To proceed with CETT and Military Science

ITEC approved the Policy for rewiring buildings, including that departments in buildings being rewired pay for their own network switches.

ITEC approved the rewire of Military Sciences and CETT, with the modification that phase 2 of the CETT project pay back the cost of the CETT rewire, which is then to be used to progress with the rewire of additional spaces.

Discussion Items

1. Cellular RFP status (Attachment F) – Burns, Utterback

Attachment A

A status report on the cellular initiative was presented. Some in ITEC expressed concern that some at the University would be getting lower quality service, costs might be higher and that granting waivers to the mandatory compliance would be difficult to administer. ITEC directed that the initiative be pursued, with the understanding that this does not serve as endorsement of the terms and conditions that are to emerge from contract negotiations with Sprint.