

IAC Meeting

Wednesday, May 10, 2017

9:00-11:00 AM, Room 382 Lory Student Center

Attendees: Beth Adams (CHHS), Don Albrecht (ACNS/Library), Katie Banghart (ACNS), Jerry Becker (Registrar), Mike Brake (Student Achievement), Kelley Branson (Engineering), Eva Burch (Facilities), Pat Burns (VPIT), Bryan Carney (University Advancement), Dave Carpenter (CHHS), James Cizek (ACNS), Josh Clark (IS), James Cox (Natural Sciences), Nick Cummings (HR/OEO), Dan Draper (Library), Bob Engmark (IS), John Franzel (CSU Online), Bryan Gillispie (CLA), Eric Hamrick (Procurement), Dave Hoffman (ACNS), Steve Juarez (CSU Online), Steve Lovaas (ACNS), Neal Lujan (DSA), Jamie McCue (ACNS), Richie Nelsen (COB), Mike Olin (INTO), Jon Peterson (VPR), Ed Peyronnin (CAS), Kacie Reed (CVMBS), Gary Senseman (WCNR), Ana Silva (IR), Joe Volesky (ACNS), Ruth Wilson (Extension)

Agenda

- Introductions - all
- Approval of minutes from 3/3/2017 (posted on <http://iac.colostate.edu>) - Burns
 - Approved unanimously
- Personal Records Privacy & Security Policy (attachment) – Burns/Lovaas
 - Consolidated policy in response to concern about requests for photo images of students (ID cards) – only new addition to the policy. Needed a consistent method of distribution while remaining mindful of the sensitivity of the data. No issues raised. Motion approved, will propose to ITEC
 - ACAdA: What’s an appropriate request? Will invite others for decision when needed
- Administrative Data Governance Policy (attachment) – Burns/Engmark
 - Implementation of BIRST funded, simultaneous with eThORITY for 1st year – buy-in only. Excludes learning analytics data, UNIZIN covers this portion, will feed from Canvas. Administrative (not academic) data. Motion approved, will propose to ITEC.
- HP Update: CWDG replacing Zunesis – Burns/Gillispie
 - As of May 1st – Zunesis punch out was removed and HP portion of CDW-G went live, seamless transition, CTO process the same. HP Standards committee will look at what is selling and what is not and what should be changed. Desktop model changed so that Windows7 would still be available but only until July 2018. Windows10 on all other laptops and desktops. Additional models could be considered because we receive better support but it depends how they sell from quarter to quarter.
 - Re-upped for 5 years with HP. Internships stay the same, CSU wants more flexibility on scholarship money. Rebates from HP go to Provost Refresh account, in June CITAC will talk about equitable distribution model for scholarships. Recommend Mac purchases through RamTech as it benefits the university.
- CSU System Calendar – Burns
 - Better communication across the 3 campuses (CSU Main, CSU Global, & CSU Pueblo) about events. Each has its own web calendar and mobile app. Activity ongoing, looking at how to expose/advertise joint events.

- Research Computing Update – Burns
 - 70 users on the Summit HPC system. Application into VPR office to elevate activity to be a core facility. Joint grant to help researchers with data flows from cradle to grave. Richard Casey helping new users, 5-10 user requests per week, behind on keeping up with requests and getting people set up. If some colleges would like to help with requests let Dr. Burns know.
- Qualtrics site license, course section survey – Burns
 - Laura Jensen finalizing site license for course surveys. Want to give it several times throughout the semester for instructors to learn and adapt during the semester. Qualtrics delivered through Canvas, need to figure out how to get the results to the correct instructor and ensuring accuracy due to sensitive nature of the material. Qualtrics site-wide license for more than just surveys, if colleges pay into Qualtrics currently they may get discount after license is effective.
- Information Systems Updates – Josh Clark
 - Data Governance Policy: Codifying definitions that haven't been in a formal policy.
 - BIRST, schedule, licensing: Procurement working on documented quote (RFP/Bid), administrative data governance group and IS advisory committee has reviewed the specifications and is almost finalized. Procurement will put out soon for 21 days then committee review. Opportunities to see products, at least 2 finalists for open demo.
 - ODS Futures: Cleaning up financial portion and creating data warehouse, data warehouse team will present to user group end of May/early June, production date coming soon, data governance recommendations and asking what area should be attacked next. Tightly integrated with the implementation of the reporting tool, will work with groups across campus to identify data needs, (CVMBS & other users of Euthority). Converting reports will be a challenging process, reach out to IS if you have things they should be aware of. This will be resource intensive, looking at outside and student help with process. Request from IAC members for an open communication channel throughout this process.
 - CampusM: new mobile platform, to go-live June 9th as RamMobile 2.0, announcements coming out next week (including on app and in Aries). Current application won't end of life until mid-fall semester, will rename at that point to RamMobile.
- IT Security Updates, Duo rollout – Lovaas
 - Security Technical Advisory Committee reviewing the IT Security Policy, policy should be available to present before next IAC meeting.
 - True default deny on security controls, allowed path vulnerability (swiss cheese firewalls), nothing to protect the integrity of what is running, services that are allowed in need to be protected appropriately. Protocols that allow for direct control of a device (remote desktop, SSH, VNC), limiting the number of direct connections on those control protocols and routing them through the SSL gateway. Will mandate that encryption is running and have central authentication. Easier to audit and control, fewer exceptions, choke-point/gateway. Opt-in model, volunteers move their exceptions over, formalize to make more progress. Communication through subnet managers but implementing across the board. Want a lot done prior to fall semester.
 - 2-factor authentication - slow roll outs. Duo used over the last 2 years; ACNS, PCI, HPC and others have experience using it. Recently approved for a budget bump, site-license for faculty and staff starting in July. 6-month opt-in model, will require it eventually for high value applications (HR, Banner) integration with Shibboleth, next few weeks should have a working model, through Pulse Network. Supporting landline, cell phone call, app

push, hard tokens on keychain; a variety of technologies increases buy in, make it easy. After 6 months, advertise a hard deadline for the applications. O365 has its own 2 factor client, investigating integration. Targeting VPN and Single Sign-On. Behind the curve on implementing this, best practice to do this, required for federal regulations.

- Google Apps phishing attack. Google responded quickly, wake-up call, need more awareness and to explain phishing in a more sophisticated way. Make recommendations for personal accounts like AmazonPrime for faculty/staff, wrap into 2-factor discussion.
- Registrar's Office Updates – Jerry Becker
 - Banner9 registration is live as of May 1st, 5000+ unique students logged in to register. Ramweb and Banner are both available to students, usage is split 50/50. Banner8 is being decommissioned 2018.
 - Event Management system will be upgraded around June. uAchieve should be ready around June. Alumni portal will be updated to look like Ramweb. Considering social media credentials to log-in. Graduation contracts will be available to submit electronically this summer. Online process for repeat/delete a course.
- Research Services Updates – Peterson
 - Huron effort certification application, meeting compliance standards, go live Jan 2018, testing this fall, will use Shibboleth. May 2017 research acceleration office to facilitate complex proposals, Infoready hosted application competition management system for internal funding and limited submission review.
 - Proposal Development Module in Quali has been upgraded for the 4th time since January. Conflict of Interest module updated to possible hosted solution for 2019 disclosure cycle.
 - Question about EffortCert: An app has been implemented, huge fines if don't have it, wholly electronic, ties into backend systems here, long term: Quali will have a module to replace it in 4-5 years.
- Consolidation Reports (Verbal Status Updates): Consistent reports by June, will go to Provost
 - O365 – Bryan Gillispie: Determined most of campus is using exchange server, specific departments or research groups use others. Looking at support for students and having everyone in the same system, make default for new students and employees. Recommendation to go to CITAC to engage with students. Faculty concerned with students being able to calendar with them.
 - Help Desk – Richie Nelsen: Finalized report, 90k/year delta for the package we recommend and what we use now. Ready for proposal.
 - MS Domains – Scott Baily: Report in process, will circulate
 - Content Management System – Joe Rymski: Rymski not present
 - Data Center Needs – Scott Baily: Report in process, will circulate
 - TimeClock+ - Nick Cummings: Spoken to units w/ their own systems, nothing they have that can't be integrated in. Mandate for leave reporting. Nick request to group: wants to be present when some groups receive physical time clocks as they are pre-configured, so he can see what pieces of configuration are left upon arrival to give accurate instructions to campus. Last piece is waiting for Shibboleth integration from TimeClock+, no projected ETA from them. Website will be posted by end of week, training next couple weeks. Training communications to DDD, HRMSusers, CAG, CAPAC, adminpro, and stateclass since it will affect everyone on campus. Trainings will consist of employee, supervisor, and dept. HR each week, w/ BlueJeans conference capabilities. Point and click w/ narration videos if can't make trainings.

- Other: Headcounts for Microsoft Licensing - Volesky
 - Includes current counts for last 3 years and new data from IR. Still need clarification from Microsoft on several issues.
 - Formula for headcount: all full-time faculty/staff, 1/3 of part time faculty/staff, ½ hourly staff; information workers (uses products on day-to-day basis). Determined information workers based on job title, if anyone is interested in reviewing that list for accuracy contact Joe. Temp NSH Program Aid – not considered information workers. No student employee is eligible to be counted as information workers. GA's are considered faculty by Microsoft.
 - With new contract we need new counts. Overall number went up slightly, each department can't go below their current number for 3 years, can add but can't go less than.
 - Desktop EDU bundle: reduced price. Look at these numbers and check. Some exceptions including CEMML. Numbers look reasonable for most people.
- Adjourn – 10:25 AM

Attachments

- 1. Personal Records Privacy & Security Policy**
- 2. Administrative Data Governance Policy**