

Date: January 18, 2018
TO: Classroom Review Board
From: Julia Murphy
RE: Minutes of December 6, 2017

Members Present: Kristi Buffington, Pat Burns, Dave Carpenter, Jason Huitt, Stan Kruse, CW Miller, Julia Murphy, Al Powell, Tom Satterly, Tristan Syron, Simon Tavener

Members Absent: Matt Hickey, Blaire MacNeill, Mike Palmquist

1. Co-Chair for CRB

Julia invited Jason Huitt to be the Co-Chair for the CRB. He has accepted. Jason is an advisor for UTFAB and works closely with Classroom Support Services and EMS so he has integrated activities for the board.

2. Approval of Minutes

The minutes from the November 1, 2017 meeting were approved.

3. Classroom in the Round

Al Powell has conducted some informal polling of faculty, sending out some links. 75% of the responses were positive. Some strongly positive. Some "Yeah, I think I can do that." There were a few that just said "No, I can't do that." 75% was a pretty good response. Not everybody likes any classroom. Stan Kruse – Certain faculty members would be comfortable in a classroom in the round. Certain would not. We should be very diligent about who we select, recruit, and train. Simon Tavener – How many seats would such a classroom have? Is that where we have the greatest need on campus? Kristi Buffington – It would depend. She was looking with CSU's architect at some existing classrooms. She did some searching and found that some existing classrooms were flat, some stepped up, and some heavily raked. It's really hard to find something that's the right size that we could convert that doesn't already have steps. You have to have right ceiling height and the right width. It would have to be something we built from scratch in a new building, maybe Shepardson. They want to do an auditorium classroom. Then we can decide what size we want. Al – The advantage that he saw in the classroom he visited is that you gain seating capacity. 180 degrees of the room opens up for additional seating. The room he was 300 students and none of them was further back than six rows back. You have to adapt to the 360 degrees. You have to change your reflexes. It means changes in display mechanisms. Physical whiteboards would not work. A pedestal may be necessary for the instructor. CW – Are we thinking experimental classroom? What kind of budget? Pat Burns – Present idea to University Facilities Fee Advisory Board. See if it gets any traction with the board. Simon – What is the basis going to be to decide if it's a good idea or not? Pat Burns – He will work with Al to put together a proposal. Gather information from Oregon State University Learning Innovation Center and their CIO. Keep on agenda for update in Spring semester.

4. Adding Echo360 capability to Clark A205 and Micro A101

Julia has received a request from Microbiology, Immunology, and Pathology to have Echo360 capability added to Clark A205 and Micro A101. Al - Estimated budget \$6.6k Clark A205. Micro

A101 late addition to request. Micro does not need as much to add the capability. Total budget estimated at \$10k. Additional \$2k for training development. Approved.

5. Technology training

AI has identified five priorities for Classroom Support Services, CSU Online's Learning Tech unit. Working with faculty on training them about technology is number one on the list. They're starting with PDI (very base session introducing lecture capture – not really training) and adding additional sections. Working on short form videos aimed at equipment usage. Need to politely, but continually, help people understand the potential for this system. That request came directly from the UTFAB students. They want more use of the Echo360 capability. Justify the \$60k they are putting into it each year. Demand still exceeds capacity for lecture capture equipped rooms. Recording Lecture Capture 101 sessions for later use.

6. Budget update

\$47k available thru the end of June 2018. Jason – Equip 131 BSB with electronic card readers for security, \$10k. AI – Clark A205 and Micro A101 \$10k. Additional \$2k for training development.

7. Classroom standards – Jason and AI

What should our general assignment classroom standard equipment look like? The missing piece is lecture capture. There is pent up demand. The context of what was heard from the UTFAB students, they want this everywhere. Should we be treating lecture capture as a standard rather than as a bolt on after the fact? AI – When working with architects, they're saying if it is a new room seating more than 50, assume Echo belongs in there. Smaller rooms are easier to pull a cable and retrofit. Animal Sciences and Natural Resources auditoriums will both be equipped with Echo. Julia – Some new classrooms are going to be GA but dedicated to departments. Allows for others to have ownership of the room but still keeping it a GA room. Kristi - The addition to Anatomy/Zoology, the HEOC, there are two classrooms. One is for outreach. It hasn't really been fleshed out exactly what that means. The room will be used intermittently. Not a large classroom. First preference for outreach. The second room, if assigned to Biomedical Sciences, they want to make it a 3D, virtual reality, classroom. That would also be a GA room. Approximately 60 seats. Biomed Sci indicates they would be using the room 8 am to 10 pm daily.

8. Stadium Update – AI

Everything is working. There is one screen and one camera that need to be replaced. Rather than wait on the vendor, CSS is doing the cleanup. Asked vendor to concentrate on software modifications that are needed. Everything should be fully operational by the end of winter break.

Spring 2018 Schedule:

Thursday, January 25, 4:00-5:00 pm, Morgan Library room 203

Thursday, February 22, 4:00-5:00 pm, Morgan Library room 203

Thursday, March 22, 4:00-5:00 pm, Morgan Library room 203

Thursday, April 26, 4:00-5:00 pm, Morgan Library room 203