

Date: October 26, 2018
TO: Classroom Review Board
From: Julia Murphy
RE: Minutes of October 15, 2018

Members Present: Alex Bernasek, Pat Burns, Dave Carpenter, Anne Cleary, Austin Fearn, Bryce Hoyt, Jason Huitt, Stan Kruse, Julia Murphy, Al Powell, Simon Tavener, Matt Hickey

Members Absent: Nick Bohn, Kristi Buffington, John Didier, Tom Satterly

Guests: Mike Shortall, delegate for Kristi Buffington

1. Approval of Minutes
The minutes from September 17, 2018, meeting were approved with Dave Carpenter abstaining.
2. Shepardson Project – Classroom in the Round
Mike Rush, University Architect, could not make the meeting. Topic will be moved to a future meeting.
3. Interactive Cloud-Based Response Systems
Jason Huitt updated the group on plans to bring both TopHat and iClicker to the CSU campus to demonstrate their platforms. There will be 2 open forum sessions for each and one dedicated session for UTFAB for a more student focused demonstration. The open forums will be on Tuesday, October 30, and Tuesday, November 6, 11-noon and 2-3 pm in the Morgan Library Event Hall, room 167. TopHat is scheduled for October 30, iClicker, November 6. Agendas have been prepared for them with topics that we want reviewed while they are here specific to the faculty experience of using either platform. And for the students that are in attendance, a brief overview of the student side as well. There are also a few technical items that we need to make sure they check the boxes for. relevant issues are addressed including geo-fencing. There will be a Qualtrics survey that will be available after the second presentation for those that are able to attend both to give us feedback for both platforms. It is anticipated the outcome of this will be a decision coming out of the UTFAB with a preference for which direction they would recommend we should pursue a pilot. The question comes down to can we integrate in a test environment whatever the chosen offering is into Canvas to potentially allow select faculty members to do a full pilot with a class in the spring semester.
4. Area Updates
 - a. Bryce Hoyt – UTFAB
Achieved their goals of having representation from every department. Would like to get more involved with UFFAB and ASCSU. Supplemental call for proposals has gone out. Will report more as they get more proposals in.
 - b. Pat Burns
There is a Learning Management Steering Committee. It actually looks at every single plug-in that comes into Canvas to make sure it adheres to security and privacy recommendations and that it doesn't violate FERPA. Making good progress on getting vendors to agree to our terms and conditions. We are protecting the institution, the

students, and the faculty in that regard. One thing they are seeing is they have loads of people asking to put courses into Canvas that are not academic courses, that belong in the Bridge training system. They have a meeting on October 16 to decide what sorts of things go into Bridge versus what things into Canvas. The requests coming into Canvas are so overwhelming it detracts from our academic environment. Thinking things that need to go into Canvas are academic course work related, student success related, things like that. All other stuff should go into Bridge. Will hear more about that in the future.

Going to do another small learning analytics study with LoudCloud's LoudCite product. Going to just pick three courses to see that the platform that was unstable last spring is actually going to be stable this semester.

c. Dave Carpenter

One of the plug-ins that is being reviewed by the steering committee is called UDolt. It's a built in plug-in to Canvas that allows you to scan your course for accessibility issues. It is as simple as running the plug-in. If you have issues there is a button and you can correct them. It has not been released yet. It is still being assessed to be sure it meets the criteria mentioned by Pat above.

d. Alex Bernasek

The Master Planning Committee recently accepted a motion to come up with a motion at the next meeting to charge a stakeholder committee to look at the renovation of the Clark Building. Mike Rush has been involved with sketching up some possibilities of what that might look like. It would be significant expansion of classroom space and additional other spaces with the opportunity for potentially some innovative types of classrooms. UFFAB is very enthusiastic. Al Powell has been asked to be brought in on all planning discussions. CRB and the Registrar's Office will need to consider where swing space will be for classrooms if Clark is taken offline.

e. Simon Tavener

There was a presentation of the Master Plan at the UFFAB meeting. Other major projects noted were General Services Building, Glover, Physiology, Environmental Health, and Clark (not truly in the master plan yet – in pre-planning discussions). Julia will invite Facilities to present the Master Plan to the CRB.

f. Mike Shortall

Animal Science addition, the Richardson Design Center, and HEOC are all scheduled to be completed by December 21. Mike will see about making the GA classroom in Animal Science available for a CRB tour. The TMI building is at its essential completion just waiting on furniture and punch items. The Horse Barn should be done soon. Mike will check on new Anatomy/Zoology classroom and let Julia know.

g. Al Powell

Classroom Support is fully booked out through spring break. Next opportunity for new projects will be summer 2019. There are 5 rooms at the Stadium that still need Echo360 installed. The equipment is on hand, just need to install it. Biology 136 Echo360 install is

still being completed. CRB has sufficient funds to fulfill remainder of FY2018 approved funding. New classroom in Animal Science will be Echo360 equipped.

The current Echo360 contract will expire on July 1, 2020. Looking at other forms of lecture capture will necessary. A decision should be made no later than Fall 2019 especially if equipment changes will be necessary. Jason advocates starting in spring 2019 for the investigation process.

Pat did a survey on October 14 that asked about what types of lecture capture systems do you use. There were 12 options on it. The range and scope of metrics seems to be expanding.

h. Jason Huitt

Update on EMS. Lory Student Center and the Student Rec Center each have their own separate instances. Facilities, Registrar's Office, Athletics, and others are using a central instance. We are doing everything we can now in an engagement funded by the University Operations group to consolidate those databases into one with an aim toward giving us one consolidated scheduling platform for all event management on campus. We're about half way through that engagement looking at a fall cutover. There will potentially be some impacts for how certain spaces are scheduled. The plan is to begin bringing additional departments into that platform. We have been unable to do that to date due to the complexity of the system so far. Julia - The big factor is so that CSUPD can have a single "pane of glass" so they can see what is happening on campus all in one system.

i. Al Powell

Passed around an information sign for classrooms stating technology installed in the classrooms. Potentially integrate information into EMS. Each sign will be modified for each classroom.

Spring 2018 Schedule:

November 12, 2018 – 4:00-5:00 pm, Morgan Library room 203

December 10, 2018 – 4:00-5:00 pm, Morgan Library room 203