Classroom Review Board Agenda
February 25th, 2019, 4pm
Library 203

Members Present: Julia Murphy, Pat Burns, Al Powell, Tom Satterly, Bryce, Anne Cleary, Nick Bohn, Kristi Buffington, Alexandra Bernasek, John Didier, Stan Kruse, Jason Huit, Darrel Whitley, Dave Carpenter

1. Approval of minutes from January 28, 2019
   • Minutes approved by unanimous consent
2. iClicker Update
   • Julia reported on feedback from faculty regarding opposition to iClicker
     ▪ Traditional iClickers play a key role in some laboratory settings and can be used because they are stored in plastic and cleaned before and after they are brought into the lab, thus adhering to lab safety procedures. (I think this is about labs using live viruses, so this matters a great deal.) Allowing students to use phone in labs is considered unsafe.
     ▪ Some Faculty have banned cell phone use during class time and there is concerned that using phones to replace clickers may unintentionally encourage distractions.
   • Plan to present to UTFAB and hang on to old-style base station
   • Feedback from Nick Bohn
     ▪ Battery issues on older phones are a problem
     ▪ Otherwise the feedback was positive
3. Budget Review
   • Original allocation was just shy of $126k
     ▪ Expenses from CRB budget include student salaries, telecom expenses for classroom phones, alarm systems, supplies and repairs, and CRB-authorized expenditures
   • Expenses to date: About $39k
   • Projected expenses: $18k
   • Residual balance: ~$69k (reserving 10% for unexpected expenses, total of $63k to allocate)
     ▪ Pat discussed working with Tom and Kristi on pent-up demand for physical modifications to rooms in order to prioritize a request before the Council of Deans
     ▪ Pat asked about the state of technology in classrooms, specifically in flipped room:
       • Dave - HES building, not heavily utilized as a flipped classroom, need to rely on faculty for feedback
       ▪ Suggests that an "aging equipment" list from Al as a starting point to address
     ▪ Pat suggests that we engage CoTL and TILT (in conjunction with UTFAB) on this exercise - what aren't we doing that we should be? Mode should be experimentation
       ▪ Pat suggests a subcommittee to work on this project
     ▪ AI - lecture capture demand appears to be coming from on-campus versus online students
       ▪ Julia reports that we have a significant bottleneck with a lack of lecture capture capacity
4. Classroom Support Services- UTFAB Presentation
   • AI reports a $234k request to UTFAB - refresh, no new lecture capture rooms
     ▪ Five year refresh cycle on equipment in GA rooms
Moving toward a seven year refresh cycle for laser projectors - still waiting for newly installed projectors to age to the point of refresh

- 19 lecture capture devices have been identified as no longer being supported sometime in CY20
  - Complete upgrade is $92k, cameras are $13k
  - Pat requests a list of outstanding Echo rooms where we need capacity and don't have it - pursuing a balance between refresh and expansion

5. Echo 360 funding request

6. Update on New Category for “GA” classrooms that are not open to general campus
   - Anatomy Zoology H210 (Health Education Outreach Center)
     - Julia suggests tracking use of this particular room in EMS for a year to provide some data to inform a conversation about continuing to treat this room as a GA room versus one that is focused specifically in the K-12 STEM program at HEOC
     - Same for Animal Sciences 161 (carcass rail)
   - Rockwell 118- (Wow Wall)
     - This room is being utilized 8-5 M-F, Julia suggests that we swap with CoB for this
     - Kristi to follow up on this to search for another room that might be a suitable swap
   - Julia to create a new category of room to treat these types of rooms separately from the rest of the GA rooms

7. Update on Shepherdson Remodel
   - Abatement is getting started, Kristi reports that AgSci has found space to relocate their computer lab space

8. Biomedical Discovery Center Stakeholder Committee
   - Julia solicited for volunteers to serve on stakeholder committees for upcoming construction projects

9. Area Updates;
   - UFFAB
     - $3.3m worth of requests, $1.7m of funds available, continuing progress on reviewing proposals.
     - Two classrooms have proposals: Eng B-wing and Yates 104
     - UFFAB to make final determinations in April
   - UTFAB
     - Continuing to review proposals to prepare for FY20 proposal to SFRB, reviewing proposals for discretional spend before the end of the year
   - Facilities & Space Committee
     - None
   - Classroom Support Services
     - Working to finalize UTFAB proposal for FY20
     - Working on overhead microphone deployments