Classroom Review Board Agenda
March 25th, 2019, 4pm
Library 203

Attendance: Julia Murphy, Brandon Bernier, Anne Cleary, Kristi Buffington, Tom Satterly, Alex Bernasek, Jason Huitt, Pat Burns, Dave Carpenter, Bryce Hoyt, John Didier, Stan Kruse, Al Powell

Guest: Melinda Frye, Associate Dean-DVM Program

1. Introductions
2. Approval of minutes from February 25th, 2019
   - #2 second major bullet - base stations will have to go everywhere
   - Minutes approved by unanimous consent as amended
3. Computers in GA classrooms
   - Murphy reviewed the lectern PC policy
   - Burns states that the expectation was established several years ago that faculty will bring laptops and CSS will provide only hookups
     - Applications on these computers are usually on laptops because they are college- or department-specific
   - Powell reports that computers added over time were associated with touch screens
   - Carpenter mentions that CHHS IT drove the policy as it's written
     - Rationale, at the time:
       - Not all faculty have laptops
       - Smartboard required software and connectivity to the display
       - Faculty loved it
   - Bernasek reports that many instructors do not have laptops (GTAs, associates, etc.)
   - Burns suggests a subcommittee
     - Carpenter, Burns, Huitt, Powell
   - Questions to address
     - Use cases
     - Funding of refresh cycle
     - Funding of desktop support
       - Applications deployed?
       - Reimaging cycle?
   - Instructor impact
4. Height Adjustable Podiums
   - Murphy briefs the group on an request to evaluate height adjustable podiums
     - Universal design vs. ADA-compliant
     - Moveable vs. stationary
   - Powell discussed what Oregon State is using for this equipment
     - CSU has electronics in the lectern, vs. OSU which houses that in a rack outside the room
   - Burns asks whether the board has already addressed this
     - Murphy - discussion has gone on in the past, no solid direction
     - Burns suggests that a pilot project/experiment is necessary
   - Murphy suggests creation of a subcommittee to evaluate this topic over the summer
     - Discussion of committee membership
     - Satterly mentions this can be included in Facilities' building standards
5. Echo 360 funding request
   - Huitt briefed on an upcoming request for lecture capture expansion headed to ASCSU
   - Murphy offered suggestions of rooms
     ▪ Huitt will coalesce a list from all stakeholders for consideration

6. iClicker update
   a. Huitt reported that the iClicker Cloud pilot uncovered problems that ACNS is working with colleagues and the vendor to understand, go-live for Fall '19 is on hold at this point. More updates to come at a future meeting.

7. Space needs for CVMBS- Guest, Melinda Frey
   - Dr. Frye outlined the DVM program and space needs in Pathology
   - Ideally, Pathology would have dedicated time in rooms 101 and 112 throughout the day, or as much of the day as possible

8. Course Section Capacity Analysis - Murphy
   - Fall 2018 data presented on classroom utilization
   - Fall 2018 - seats filled in GA classrooms, based on estimated enrollments, was 79% during 8AM to 5PM
     ▪ Goal is 65%
   - Hoyt reports that undergrads are feeling pressure in schedule during prime time hours

9. Area Updates;
   - UFFAB
     ▪ Satterly - Project selections will be occurring over the next two weeks