

University Charges for Technology
Spring 2020 meeting agenda
March 11, 2020, 10:30
Computer Science 130
Advisor: Kacie Reed (CITAC Chair)

Attendees – Jim Cox (NS)), Bryan Gillispie (LA), Allison Swanson (ATRC), Jake Anderson (CAS), Kacie Reed (CVMBS), Kelley Branson (CoE), Beth Adams (CHHS), Carsten Dietvorst (COE), Laura Marker (ETS)

1. Introductions
2. Additions/changes to this agenda
3. Review/Approval of minutes from Fall session - approve
4. Old business
 - a. Spring UCFT reports – reminder that reports are due by March 26 – send out information that is needed for this report
5. New Business
 - a. COE - CFT budget issue coming up very short in our projections of revenue from CFT
 1. Please review Refunds section in the manual prior to meeting to help with discussion
 1. CFT is not refundable per manual but COE is seeing refunds happening, COE looked into this and was informed that the Registrar's Office has an automatic process for this, committee decided this needed to go in front of Brandon Bernier to get direction on who can help
 - b. ATRC's use of UCFT funds – Allison Swanson
 1. Increased fees for ATRC – asking for increase of around \$10K to cover additional costs of hardware and software for students, last time this was increased was about 7 years ago so want to make sure this is an agenda item at least every year to make sure ATRC has the funding needed to provide this service
 - c. CLA – Charging tech fee during summer – looking at adding this for Summer 2021
 - d. Any proposed changes to the CFT manual? – none
6. Open Discussion
7. Adjourn – 11:26