University Charges for Technology – November 11th, 2020
4:00-5:00pm – Teams Meeting
Chair: Eric Tisdale (CITAC Chair)

Attendees
Jake Anderson (Ag Sciences), Kelley Branson (Engineering), Emma Egbert (Health & Human Sciences), Bryan Gillispie (Liberal Arts), Richie Nelsen (Business), Sandy Quackenbush (CVMBS), Drew Rackow (Engineering), Kacie Reed (CVMBS), John Russell (Collaborative), Gary Senseman (Warner), Allison Swanson (ATRC), Eric Tisdale (Health & Human Sciences)

Minutes
1. Introductions
2. Changes to the agenda: none
3. Review/approval of minutes from spring meeting (attached to meeting invite): approved
4. Old business
   a. Spring UCFT reports: reports will be due early March
   b. FY20 report: discussion around carryovers and largely being due to COVID (delays in spending on equipment, staffing reductions due to going to remote, etc.)
   c. FY21 carryovers: need to know in March for report; potential for carryover in some colleges next year as well
5. New Business
   a. Any proposed fee increases? Less than 5% students need to be approved before Spring. More than 5% state Board will need to approve.
      i. Even if able, no colleges currently planning increases for next year. Eric to investigate if summer session could be added by colleges.
   b. Any proposed changes to the CFT manual?
      i. Discussed language around refunds. Kelley waiting to hear from Dave Carpenter last spring. Eric to discuss with Dave and follow up with the committee.
6. Open Discussion
   a. Eric will reach out to committee for updated list of student reps (and staff if applicable) for website.
   b. Gary: update from ATRC on how things have been going w/ the pandemic? Allison: going well overall, using Teams for remote installs; ran into issues w/ captioning in Echo and has been expensive (SDC covering cost); spending a lot of CFT funding on software as expected.
7. Adjourned at 4:41pm